

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION
April 24, 2008

ROLL CALL

MEMBERS PRESENT:

GEORGE BORNEMANN
TOM HAFFERMAN
ERHARD HUETTL
RON JACOBSON
DONALD KRAHN
MAURICE MATHEWS
PAUL MILLAN
BETTYE NALL
RON NYE
WILBUR PETROSKEY
THOMAS RICK
THOMAS RUDOLPH
PAUL SCHUMAN
EDMUND WAFLE
DOUG WILLIAMS

MEMBERS NOT PRESENT:

MARILYN BHEND
FRED CAMACHO
BRAD KARGER
DONALD KLINE
HELM MEHUS
CURTIS POWELL
HERB RIECKMANN

STAFF PRESENT:

DENNIS LAWRENCE
BERNIE LEWIS

GUESTS PRESENT:

MIKE KONECNY, Auditor for
Schenck, SC

RENE DANIELS, from
U.S. Congressmen Dave Obey's Office

BILL CLENDENING, Wood County
Supervisor – District 15

JEANNE FEHRMAN, Town of Grand
Rapids Supervisor

1.) CALL TO ORDER:

MR. HUETTL called the meeting to order at 11:05 A.M., in the Swiss Room at the Midway Hotel & Hoffman House Restaurant. Roll call was as presented on page one.

2.) AUDIENCE COMMENT:

MR. HUETTL welcomed all guests present and asked if there were any questions or comments. There was none.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. HUETTL asked if there were any additions or corrections to the Agenda as mailed. There being none, a motion was made by MR. BORNEMANN and seconded by MR. PETROSKEY to approve the Agenda. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE JANUARY 24, 2008 COMMISSION MEETING:

MR HUETTL asked if there were any additions or corrections to the Minutes as mailed. MR. WILLIAMS made a motion to approve the Minutes and MR. HAFERMAN seconded this motion. Motion carried.

5.) BUSINESS & DISCUSSION:

5.1 CHAIRPERSON'S REPORT:

MR. HUETTL thanked all who expressed sympathy to his family following the death of his son. He also reported that Commissioner DON KLINE was planning on attending today's Commission Meeting, but was unable to due to the death of his sister.

MR. HUETTL also welcomed two new Commissioners—PAUL SCHUMAN from Langlade County, and EDMUND WAFLE from Juneau County.

MR. WAFLE provided a brief summary of his experiences. MR. WAFLE stated that he retired from doing Farm Real Estate Appraisals and is newly elected to the Juneau County Board and was appointed by James Barrett to serve as Commissioner as a County Board appointee.

MR. SCHUMAN also provided a brief overview of his experiences. MR. SCHUMAN stated that he is a tree farmer who is retired from the Wisconsin

Department of Transportation where he worked as a Highway Commissioner for 15 years. He also serves on the Langlade County Board, is on the Zoning Adjustment Board, and is a Supervisor for the Town of Polar.

5.2 EXECUTIVE COMMITTEE REPORT:

MS. NALL announced that the Executive Committee reviewed the current financial position and the Audit Report and they both looked very good. Related to those they designated the 2008 Reserve Accounts. The Committee then reviewed in detail the work program and some of the major up-coming projects, including comprehensive plans for both Forest and Oneida Counties.

The final item discussed related to membership. She stated that this was one of the items the Strategic Planning Committee was going to address, but the Chair of that Committee resigned at the end of last year and one of the members has not shown up to meetings. At some future date some new members need to be appointed and the Committee can further discuss this issue.

MR. HUETTL then urged all Commissioners to talk with non-member counties about the benefits of joining the NCWRPC.

5.3 ELECTION OF OFFICERS: Chair, Vice-Chair, & Secretary/Treasurer:

MR. HUETTL turned the meeting over to MS. NALL for the nominations for Chairperson. MR. MATHEWS nominated ERHARD HUETTL to serve as Chairperson. No other nominations followed. MR. RUDOLPH made a motion to accept the nomination of MR. HUETTL to serve as Chairperson, and MR. MILLAN seconded this motion. Motion carried.

MR. HUETTL asked for nominations for Vice-Chairperson. MR. PETROSKEY nominated BETTYE NALL to serve as Vice-Chairperson. No other nominations were made. MR. WILLIAMS made a motion to accept the nomination of MS. NALL to serve as Vice-Chairperson, and MR. JACOBSON seconded this motion. Motion carried.

MR. HUETTL asked for nominations for Secretary/Treasurer. MR. BORNEMANN nominated MAURICE MATHEWS to serve as Secretary/Treasurer. No other nominations were made. MR. RUDOLPH made a motion to accept the nomination of MR. MATHEWS to serve as Secretary/Treasurer, and MR. JACOBSON seconded this motion. Motion carried.

MR. LAWRENCE congratulated all three on their reelection.

5.4 2007 FINANCIAL AUDIT REPORT: Mike Konecny, CPA

MR. HUETTL introduced Mike Konecny, an auditor from Schenck, S.C., to provide a report on the 2007 Annual Audit. Mr. Konecny first reviewed the Balance Sheet. He indicated that in 2007 the Total Assets increased from \$976,667 to \$1,195,209, while Total Liabilities increased from \$289,292 to \$417,364. The result is an increase in the Total Net Assets of the NCWRPC from \$687,375 to \$777,845.

Next he reviewed the Income Statement. Revenues in 2007 increased from \$681,966 to \$750,729; meanwhile Expenses decreased from \$708,808 to \$686,135. The 2007 Operating Income was \$64,594. Non-operating revenues were over \$25,000. The result was a positive Change in Net Assets of over \$90,000.

Some of the attached notes were reviewed, as was the Memorandum of Advisory Comments. He stated some recommendations were made and already in place regarding Balance Sheet Accruals. These included prepaid expenses, unbilled accounts receivable and unearned revenue. Overall he stated that the organization was in a sound financial position. MR. LAWRENCE added that as a result of this financial strength the organization might be in the position to reduce the levy in the upcoming year.

After some questions, MR. WILLIAMS made a motion to accept the 2007 Audit, and MR. MILLAN seconded this motion. Motion carried.

5.5 2007 ANNUAL REPORT REVIEW & ADOPTION:

MR. LAWRENCE reviewed the draft copy of the 2007 Annual Report presented to all Commissioners. 50/8

He announced that each year the NCWRPC is required to prepare and distribute an Annual Report. The report is in a similar format compared to previous years. It reviews the statutory purpose of the NCWRPC, it includes the Mission Statement and lists both Regional and local level projects completed by the NCWRPC.

MR. LAWRENCE went on to highlight several of the more than sixty projects listed, including the \$1.5M EDA Grant secured for the City of Wisconsin Rapids and several comprehensive planning efforts that have been completed. He then highlighted the Balance Sheet section, and stated that the Commissioner List would be revised prior to printing.

MS. NALL made a motion to approve the 2007 Annual Report as presented, and MR. KRAHN seconded this motion. Motion carried.

5.6 RESOLUTION 2008-4: Review & Adoption of 2008 CEDS

MR. LAWRENCE reviewed the Comprehensive Economic Development Strategy (CEDS) report presented to the Commissioners. Areas of interest he mentioned were as follows: Between 2000 and 2007, our Region's population grew by over 22,000 persons or about 5 percent. Juneau County showed the greatest percentage growth, followed by Adams and Vilas Counties. Wood County experienced the lowest percentage population growth. In all Over that same period, employment increased by 17,000 jobs, or about 8 percent. However, not all ten counties experienced growth, Langlade and Lincoln Counties lost employment. Adams had the greatest percentage increase, followed by Forest and Portage Counties.

He also indicated that the basic goal for the CEDS was to promote the expansion of the current economic base and the creation of employment opportunities at the state, regional and local levels. He then reviewed the 2008 Public Works Projects for the member communities in our Region.

MR. BORNEMANN made a motion to accept the CEDS report as presented and MR. KRAHN seconded this motion. Motion carried.

5.7 FINAL REVIEW AND ADOPTION: Commissioner Orientation Handbook

MR. LAWRENCE reminded them that this was reviewed at the previous meeting and the comments were incorporated in this final draft. He reviewed briefly some contents and then asked if there were any questions regarding the Commissioner Handbook. There were none.

He went on to mention that the purpose of this document is to provide a detailed summary what the NCWRPC does and what the role of a Commissioners is in that process. Once approved the Handbook would be printed and distributed to all current Commissioners, county chairs, clerks, and other interested persons.

MS. NALL made a motion to approve the Commissioner Orientation Handbook as presented, and MR. RICK seconded this motion. Motion Carried. MR. LAWRENCE stated that the Handbooks would be available at the next meeting.

5.8 OTHER:

MR. LAWRENCE expressed a thank you to Rene Daniels and Congressman Dave Obey for their help in obtaining the recent funding for the HUD Grant to capitalize a new regional Revolving Loan Fund, as well as a Department of Justice Grant for NEWCOM.

MR. LAWRENCE distributed the Town of Rome Community Wildfire Protection Plan summary. He reminded them that if there was any interest in fire prevention planning in their communities to give him a call.

Guest Bill Clendenning stated that he was impressed by what he had learned by attending the Commission Meeting and felt that the Commissioners need to sell the NCWRPC more to counties and local communities. MR. HUETTL again urged all Commissioners to make more contact with the communities they represent as well as non-members about the benefits of the NCWRPC.

6.) ADJOURNMENT:

A motion was made by MR. RUDOLPH to adjourn the meeting at Noon, and MR. RICK seconded this motion. All were in favor.

A buffet lunch was served following the meeting.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
Minutes Approved on _____

Chair, Vice-Chair, or Secretary-Treasurer