

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION**

April 24, 2013

ROLL CALL

MEMBERS PRESENT:

ERHARD HUETTL, CHAIR
BETTYE NALL, VICE-CHAIR
GEORGE BORNEMANN, SEC.-TRES.
RICHARD BAKOVKA
BOB EGAN
THOMAS HAFERMAN
VIRGINIA HEINEMANN
GLEN LICITAR
JIMMY LANDRU, Jr.
ROBERT LUSSOW
PAUL MILLAN
RON NYE
JERRY NELSON
THOMAS RUDOLPH
PAUL SCHUMAN
FRANK SAAL, Jr.
RALPH SITZBERGER
EDMUND WAFLE
KENNETH WINTERS

MEMBERS NOT PRESENT:

CRAIG McEWEN
DOUG WILLIAMS

STAFF PRESENT:

DARRYL LANDEAU
DENNIS LAWRENCE
BERNIE LEWIS

GUESTS PRESENT:

MARYANN LIPPERT, Director,
Northern Office Division of
Intergovernmental Relations

AMBER DANIELSKI, Auditor with
Schenck, SC

MIKE KONECNY, Auditor with
Schenck, S.C.

1.) CALL TO ORDER:

MR. HUETTL called the meeting to order at 11:05 A.M., in the Birch Room at the Best Western Midway Hotel & Hoffman House.

2.) AUDIENCE COMMENT:

MR. HUETTL welcomed all guests and commissioners and asked if there were any comments from the public. MaryAnn Lippert, Director, Northern Office Division of Intergovernmental Relations explained that she serves 39 counties, all of which are north of Highway 10. She also presented a Commendation from Governor Walker honoring North Central Wisconsin Regional Planning Commission on their 40th Anniversary.

MR. HUETTL welcomed Commissioner Richard Bakovka from Adams County who succeeds Donald Krahn as the Governor's Appointment. MR. HUETTL then asked MR. BAKOVKA to give a brief introduction of himself. MR. BAKOVKA stated that he is a 40 year resident of the Town of Rome and has served many years on the Town of Rome Board and various other organizations.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. HUETTL asked if there were any additions or corrections to the Agenda as mailed. There being none MR. RUDOLPH made a motion to approve the Agenda and MR. NYE seconded this motion. All were in favor.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE OCTOBER 31, 2012 and SUMMARY OF JANUARY 30, 2013 COMMISSION MEETING:

MR HUETTL asked if there were any additions or corrections to the Minutes as mailed. There being no additions or correction MR. LUSSOW made a motion to approve the October 31, 2012 Minutes and the January 30, 2013 Summary as mailed. MR. SITZBERGER seconded this motion. All were in favor.

5.) BUSINESS & DISCUSSION:

5.1 Chairperson's Report:

MR. HUETTL stated that NCWRPC continues to be in good financial shape. He commended MR. LAWRENCE and staff on the quality Newsletter celebrating the 40th anniversary of the NCWRPC.

5.2 Executive Committee's Report:

MS. NALL reported that the Executive Committee received a good financial report. She stated that the NCWRPC is in the process of filling the Community and Economic Development Senior Planner position that has become available due to a resignation. MS. NALL reported that there was a discussion about assisting the effort of regionalizing the areas revolving loan funds. She also stated that MR. LAWRENCE and MR. HUETTL would be attending the Annual Meeting of the Association of Wisconsin Regional Planning Commissions in Madison on May 30, 2013.

5.3 2012 AUDIT REVIEW BY SCHENCK, SC, MIKE KONECNY, AUDITOR:

MR. LAWRENCE introduced Auditor Mike Konecny. Mr. Konecny highlighted several areas of the 2012 Audit Report. He first reviewed the comments in the Management Letter. Overall there were no issues identified. Then he reviewed the Financial Report.

Mr. Konecny explained that the net position on the Balance Sheet was slightly lower than last year, mainly as a result of lending activity of the North Central Wisconsin Development Corporation – these are funds managed by the NCWRPC.

He then stated that the Statement of Revenues or Income Statement, showed lower revenues collected in 2012 than the previous year. Much of that was because of a large federal grant that was received in 2010-11, which elevated those years' revenues. The net position decreased to \$1,192,120 and expenses also decreased from 2011, which indicates that NCWRPC was adequately prepared for these decreases. Some reserve funds were budgeted to cover various projects in 2012.

MR. BORNEMANN made a motion to approve the 2012 audit, and MR. NELSON seconded this motion. Motion carried.

5.4 2012 ANNUAL REPORT REVIEW & ADOPTION:

MR. LAWRENCE reviewed the Annual Report and explained the various areas of this Report. He stated that the next page stated the purpose and the Mission Statement of the report. He then reviewed the 2012 Regional Accomplishments and projects by county. Next, he mentioned that the Financial Statement was a summary of the audit they just discussed. The Report also includes the North Central Wisconsin Development Corporation. The last part of this report lists the staff and commissioners by county.

MR. LUSSOW made a motion to adopt the 2012 Annual Report, and MS. HEINEMANN seconded this motion. Motion carried.

5.5 ADOPTION OF REVISED 2013 BUDGET:

MR. LAWRENCE explained that in the fall a tentative budget was adopted in anticipation of a revised budget.

One of the major revenue items was the membership of Marathon County. This was approved following the adoption of our budget. As a result levy collections for 2013 will increase 17 percent. However, with decreases in project revenues – our major revenue area – overall revenues will decrease over 8 percent or about \$60,000. He went on to state that Total Expenditures are reduced by the same rate.

MR. SITZBERGER made a motion to approve the Revised 2013 Budget, and MR. LUSSOW seconded this motion. Motion carried.

5.6 COUNTY SPECIALIZED TRANSIT PLAN UPDATES:

MR. LANDEAU presented a power point explaining the 2013 Coordinated Public Transit-Human Services Transportation Planning Requirement NCWRPC will be working on this summer. NCWRPC will assist all counties to create plans in our region. This is a federal mandate requirement in order to receive transit funding. The transit plans are due by the end of 2013.

5.7 WISCONSIN TRANSPORTATION PRIORITIES DISCUSSION & ACTION:

MR. LANDEAU presented a request for a letter of support brought to us by a coalition of interest groups including Wisconsin Urban-Rural Transit Association, Coalition of Wisconsin Aging Groups, Wisconsin Association of Taxicab Owners, 1000 Friends of Wisconsin, Wisconsin Public Interest Group, and All Aboard Wisconsin. The letter is intended to urge state legislators and the Governor to pass a "sensible" transportation budget that provides for reforming Wisconsin's transportation budget and reprioritizing by cutting wasteful spending on unnecessary highway projects and using the savings to repair local roads and bridges and improve transit. MR. LAWRENCE stated that this group was supposed to have had provided additional information for our discussion. As of yesterday none had been received.

MR. LUSSOW made a motion to request that this issue be set aside until more information is provided to clarify the intent, and MR. SAAL seconded this motion. Motion carried.

5.8 ESTABLISHMENT OF AD HOC COMMITTEES: CEDS & LIVABILITY:

MR. LAWRENCE provided a handout outlining the Comprehensive Economic Development Strategy (CEDS) and the role of the CEDS Committee. The committee would meet one or two times once we have our Senior Planner position filled. At the last meeting there were volunteers from six counties. These are: PAUL MILLAN, Forest County; RON NYE, Langlade County; DOUG WILLIAMS, Lincoln County; CRAIG MCEWEN, Marathon County; TOM RUDOLPH, Oneida County; and BOB EGAN, Vilas County.

MR. LAWRENCE indicated that he needed volunteers from Adams, Juneau, and Wood Counties. The following volunteered to serve on the CEDS Committee. They are: RICHARD BAKOVKA, Adams County; KEN WINTERS, Juneau County; and TOM HAFERMAN, Wood County.

MR. LAWRENCE then referred to the North Central Wisconsin Regional Livability Plan. He explained that a grant was awarded in the fall of 2012 to develop a regional Livability Plan for the ten county region. He said that this planning effort will educate, motivate, and change the way of thinking and incorporate the

principles of livability and sustainability into our region. This committee would meet about six times over the next year and a half to provide oversight the plan development.

MR. LAWRENCE asked for volunteers from each member county to serve on this committee. A Portage County representative will also be asked to participate. The following commissioners indicated they would be willing to serve on the Livability Plan Committee:

GLENN LICITAR, Adams Co.
ED WAFLE, Juneau Co.
ROBERT LUSSOW, Lincoln Co.
TOM RUDOLPH, Oneida Co.
TOM HAFERMAN, Wood Co.

PAUL MILLAN, Forest Co.
RON NYE, Langlade Co.
BETTYE NALL, Marathon Co.
RALPH SITZBERGER, Vilas Co.

5.9 ADOPTION OF 2013 CEDS ANNUAL REPORT:

MR. LAWRENCE reviewed the 2013 CEDS Annual Performance Report, which is required as part of our designation as an Economic Development District. He stated that this Report overviews the economic development activities of the NCWRPC. Several issues were identified within the region, including the need for more freight rail access, broad band, and access to National Forests. The Report includes information related to population growth, jobs by industry, average earnings (male and female), unemployment by industry, gross regional product, and region exports. This report is also includes critical projects in our region.

MR. MILLAN made a motion to adopt the 2013 CEDS Annual Report and MR. LUSSOW seconded this motion. Motion carried.

5.10 ANNOUNCEMENTS:

MR. BAKOVKA announced that the Heart of Wisconsin Chamber of Commerce was hosting a legislative breakfast on May 3rd at 7:30AM. Nancy Mistele, Director Office of Business Development Department of Administration will be the guest speaker.

MR. LAWRENCE announced that the next meeting would be held on July 31st at a different location. The meeting will be at Greenwood Hills Country Club on Wausau's southeast side.

6.) ADJOURNMENT:

MR. HUETTL asked for a motion to adjourn the meeting. MR. RUDOLPH made the motion to adjourn and MR. LUSSOW seconded this motion. Motion carried.

Lunch was provided following the meeting.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Minutes Approved on _____.

Chair, Vice-Chair, or Secretary-Treasurer