

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
FULL COMMISSION**

October 31, 2013

ROLL CALL

MEMBERS PRESENT:

BETTYE NALL, CHAIR
PAUL MILLAN, Vice-Chair
GEORGE BORNEMANN, SEC.-TRES.
BUCKY DAILEY
BOB EGAN
THOMAS HAFERMAN
HARLAND LEE
GLENN LICITAR
CRAIG McEWEN
JERRY NELSON
THOMAS RUDOLPH
FRANK SAAL, Jr.
PAUL SCHUMAN
RALPH SITZBERGER
EDMUND WAFLE
DOUG WILLIAMS
KENNETH WINTERS

MEMBERS NOT PRESENT:

RICHARD BAKOVKA
VIRGINIA HEINEMANN
JIMMY LANDRU, Jr.
ROBERT LUSSOW
RON NYE

STAFF PRESENT:

ANDREW FAUST
FRED HEIDER
DARRYL LANDEAU
DENNIS LAWRENCE
BERNIE LEWIS
COLEMAN PEIFFER

GUESTS PRESENT:

KEITH LANGENHAN, Field Services
Representative for Wisconsin
Counties Association

MARYANN LIPPERT, Director,
Northern Office Division of
Intergovernmental Relations

NATHAN SCHWANZ, Outreach
Director for Congressman Sean Duffy

WILLIAM ZEITZ, Chairperson, Town of
Pine River in Lincoln Co.

1.) CALL TO ORDER:

MS. NALL called the meeting to order at 11:00 A.M., in the Birch Room at the Best Western Midway Hotel & Hoffman House in Rib Mountain.

2.) AUDIENCE COMMENT:

MS. NALL asked if there were any comments from the guests present. MS. LIPPERT, Governor Walker's Northern Director, stated that she was present to listen and would be available after the meeting to discuss any issues anyone might have. MR. LANGENHAN, Wisconsin Counties Association, stated that he was happy to be in attendance and would be available to talk about any issues if there were questions. MR. SCHWANZ, Congressman Duffy's Office, stated that he was also present to observe what was being presented. MR. ZEITZ from Lincoln County was also present.

MS. NALL introduced two recently appointed Commissioners: HARLAND LEE from Oneida County and BUCKY DAILEY from Forest County. She then asked everyone to introduce themselves for the benefit of the new Commissioners and guests. She also introduced COLEMAN PEIFFER, NCWRPC's new Senior Planner.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MS. Nall asked if there were any additions or corrections to the Agenda as mailed. There being none MR. RUDOLPH made a motion to approve the Agenda as mailed, and MR. MILLAN seconded this motion. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF JULY 31, 2013 COMMISSION MEETING:

MS. NALL asked if there were any additions or corrections to the Minutes as mailed. There being no additions or correction MR. LICITAR made a motion to approve the July 31, 2013 Minutes, and MR. MILLAN seconded this motion. All were in favor.

5.) BUSINESS & DISCUSSION:

5.1 Acting Chairperson's Report:

MS. NALL announced that due to the death of ERHARD HUETTL who was the NCWRPC Chairperson since 1984, an election will need to be held to fill the chairperson's term until April 2014.

5.2 Executive Committee's Report:

MS. NALL announced that the Executive Committee reviewed the current financial report and heard the Executive Director's report. The committee recommended the proposed 2014 Annual Budget.

5.3 Election of Chairperson:

MR. LAWRENCE stated that the election for Chairperson was to fill the previous chair's remaining term, which ends in April 2014. All officers will be reelected at that time. MS. NALL stated that individuals present could be nominated. She then turned the meeting over to MR. LAWRENCE. He asked for nominations from the floor for chairperson. Only one nomination was made.

MR. BORNEMANN made a motion to elect BETTYE NALL to serve as chairperson. MR. RUDOLPH seconded this motion. All were in favor.

MR. LAWRENCE stated that since MS. NALL is now our Chairperson we would need to fill her position of Vice-Chair. He then turned the meeting over to MS. NALL who then asked for nominations from the floor to serve as Vice-Chairperson. Only one nomination was made.

MR. WILLIAMS made a motion to elect PAUL MILLAN to serve as vice-chairperson. MR. SCHUMAN seconded this motion. Motion carried.

5.4 Livability Committee Update:

MR. LAWRENCE provided an update on the September 27, 2013 meeting held for the Regional Livability Plan. He stated that MR. LUSSOW was elected as Chair of this committee and that MR.

WAFLE was elected to serve as Vice-Chair. The committee will meet again before the end of the year and meet quarterly in 2014.

MR. LAWRENCE reminded the group that the Regional Livability Plan is the update of the current Regional Comprehensive Plan. This new plan will serve as a framework for development in our Region. A meeting summary was distributed.

5.5 CEDS Committee Update:

MR. LAWRENCE provided an update of the Comprehensive Economic Development Strategy (CEDs) Committee October 18, 2013 meeting. This was the first of two meetings to update the CEDs. The next meeting would be held prior to the end of the year. He stated that the importance of the CEDs document was for EDA grant opportunities. A meeting summary was distributed.

The CEDs will be presented to the Full Commission for adoption at the January Meeting. This is a five-year plan.

5.6 Resolution 2013-2: Adoption of 2014 Annual Budget:

MR. LAWRENCE reviewed the 2014 Annual Budget. The budget contains three primary sources of revenue. The levy membership charge is expected to collect \$237,076 (decreased 1.5% from last year), continuing EDA & DOT grants will total \$136,464 (the same as last year), and project revenues will collect about \$485,800 (up over 60 percent last year). Overall total budget is expected to be about \$861,440. This includes a projected fund balance of about \$72,000. This may decrease based on staffing changes. The budget includes refilling a planner position.

The goal of lowering the cost of membership was again met – overall membership charges decreased for all counties. Budget growth is based on securing grants and other projects for members throughout the region as reflected in the “project” portion of the budget.

MR. BORNEMANN made a motion to approve Resolution 2013-2 to adopt the 2014 Annual Budget, and MR. McEWEN seconded this motion. Motion carried.

5.7 Work Program Overview & Program Reports:

MR. LAWRENCE stated that 2013 was a very busy year for each Program area. He then introduced staff to provide a brief summary of activities in each of the five program areas:

Economic Development (ED) – MR. PEIFFER stated work for the Economic Development District Activities included the preparation of the Comprehensive Economic Development Strategy (CEDS) which needs to be completed yearly; EDA Public Works Grants; and Specialized Studies. His work also includes assisting county EDC's and Regional EDOs in our Region which includes assisting communities and counties with planning/strategies. MR. LAWRENCE added that the NCWRPC also manages two revolving loan funds, one is the USDA - Regional Revolving Loan Fund and the other is the HUD Community Development Loan Fund.

Geographic Information Systems (GIS) – MR. FAUST provided information on the work of this area such as 911 mapping, emergency response atlas, parcel mapping, land use mapping, ginseng inventory, project mapping and graphics, computer networking.

Intergovernmental Coordination (IGOV) – MR. FAUST stated that this area includes the North East Wisconsin Public Safety Communications (NEWCOM), North East SCIP Implementation Council (NSIC), and Wisconsin Regional Orthophotography Consortium (WROC). MR. LANDEAU also mentioned the the Storm Water Coalition project, which includes Marathon County, and cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, Wisconsin Rapids, Villages of Kronenwetter, Rothschild, Weston, and the Town of Rib Mountain;

Land Use (LU) – MR. HEIDER stated that the work for this program area included Comprehensive Plans which include areas of Issues & Opportunities, Natural Resources, Housing, Transportation, Utilities & Community Facilities, economic development, land use, intergovernmental cooperation, and implementation; Hazard Mitigation Plans; Outdoor Recreation Plans; Land & Water Conservation Plans; Farmland Preservation Plans; and Downtown Plans and Zoning. MR. PEIFFER overviewed

the Regional Livability Plan, which is the update to the 2003 Regional Comprehensive Plan.

Transportation (TR) – MR. LANDEAU provided information on the work being provided for the members of our Region such as the Northwoods Rail Transit project, which include the Counties of Ashland, Florence, Forest, Langlade, Lincoln, Marathon, Marinette, Oconto, Oneida, Price, Rusk and Vilas in Wisconsin, and the Michigan Counties of Dickinson, Iron and Ontonagon; and the Transportation projects which include the livability/sustainability plan, city of Merrill bicycle & pedestrian plan, Marathon County Para-transit Needs Analysis, Urban Boundary/Functional Class Updates, Regional GIS Database Development, Local Road Support, Comprehensive planning which includes land use and transportation elements; transportation traffic counting, aiding in developing a bikeway path, and safe routes to school for our region. Also, he stated that staff is working to develop all-hazards mitigation, wildfire protection and evacuation plans. A major project nearing completion is an intersection analysis in Merrill.

5.8 Resolution 2013-3: Adoption of 2014 DOT Work Plan:

MR. LANDEAU reviewed the 2014 DOT Work Program that was provided in their packets. Each year the NCWRPC needs to approve by Resolution the Work Plan to maintain the designation as a Rural Transportation Planning District. He highlighted some of the projects listed in the plan.

MR. BORNEMANN made a motion to approve Resolution 2013-3 adopting the 2014 DOT Work Plan. MR. McEWEN seconded this motion. All were in favor.

5.9 Resolution 2013-4: Designate October as Community Planning Month:

MR. LAWRENCE presented Resolution 2013-4 designating October as Community Planning Month for the ten county region. He stated that nationally, the month of October is designated as National Community Planning Month and that the American Planning Association endorses and promotes National Community Planning Month as an opportunity to publicly recognize the participation and dedication of professional

planners and volunteer planning commissioners who have contributed their time and expertise for the improvement of North Central Wisconsin.

MR. BORNEMANN made a motion to approve Resolution 2013-4, and MR. HAFERMAN seconded this motion. All were in favor.

5.10 Announcements:

MR. LAWRENCE distributed a handout with the various web addresses for the various programs and items staff presented earlier.

6.) ADJOURNMENT:

MS. NALL asked for a motion to adjourn the meeting at 12:15 PM. MR. RUDOLPH made the motion, seconded by MR. LEE, to adjourn the meeting. Motion carried.

Lunch was provided following the meeting.

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Minutes Approved on 1-29-14.

Paul V. Morrow
Chair, Vice-Chair, or Secretary-Treasurer