

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION  
FULL COMMISSION  
Minutes**

**April 23, 2014**

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**ROLL CALL**

**MEMBERS PRESENT:**

PAUL MILLAN, VICE-CHAIR  
GEORGE BORNEMANN, SEC.-TRES.  
THOMAS HAFERMAN  
JIMMY LANDRU, Jr.  
RICHARD BAKOVKA  
HARLAND LEE  
GLENN LICITAR  
ROBERT LUSSOW  
JERRY NILES  
JERRY NELSON  
RON NYE  
FRANK SAAL, Jr.  
PAUL SCHUMAN  
EDMUND WAFLE  
DOUG WILLIAMS  
KENNETH WINTERS

**MEMBERS NOT PRESENT:**

BETTYE NALL, CHAIR  
BUCKY DAILEY  
BOB EGAN  
VIRGINIA HEINEMANN  
CRAIG McEWEN  
THOMAS RUDOLPH  
RALPH SITZBERGER

**STAFF PRESENT:**

DARRYL LANDEAU  
DENNIS LAWRENCE  
BERNIE LEWIS

**GUESTS PRESENT:**

JON HOCHKAMMER, Director of  
Insurance Operations for Wisconsin  
Counties Association

MIKE KONECNY, Auditor – Schenk

KEITH LANGENHAN, Field Services  
Representative for Wisconsin  
Counties Association

NATHAN SCHWANZ, Outreach  
Director for Congressman Sean Duffy

WILLIAM ZEITZ, Chairperson, Town of  
Pine River in Lincoln Co.

ED WAGNER, Wood County Board  
Supervisor

1.) CALL TO ORDER:

MR. MILLAN, Vice-Chair, called the meeting to order at 11:00 A.M., in the Birch Room at the Best Western Midway Hotel & Hoffman House in Rib Mountain. Chairperson NALL was unable to attend.

2.) AUDIENCE COMMENT:

MR. MILLAN asked each of the guests present to introduce themselves. He then asked if there were any comments from the guests present. Mr. Zeitz, Chairperson for the Town of Pine River in Lincoln County advised that Lincoln County passed a Resolution Proposing a Propane Reserve in Wisconsin. He then handed out copies of this Resolution to all present for review.

MR. MILLAN then proceeded to introduce MR. JERRY NILES Commissioner from Juneau County. MR. MILLAN asked MR. NILES to give a brief introduction and overview of his background. MR. NILES stated that he is on the Juneau County Board and was a Governor's Appointment to serve as Commissioner. MR. MILLAN also introduced MR. ED WAGNER from Wood County who was in attendance and is waiting for his official appointment to serve as a Commissioner.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. MILLAN asked if there were any additions or corrections to the Agenda as mailed. There being none, MR. NELSON made a motion to approve the Agenda as mailed, seconded by MR. BORNEMANN. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF JANUARY 29, 2014 COMMISSION MEETING:

MR. MILLAN asked if there were any additions or corrections to the Minutes as mailed. There being no additions or correction MR. LICITAR made a motion to approve the January 29, 2014 Minutes, and MR. NYE seconded this motion. Motion carried.

5.) BUSINESS & DISCUSSION:

5.1 Chairperson's Report:

MR. MILLAN was filling in for the Chairperson and did not have a report. He thanked everyone for attending the meeting.

5.2 Executive Committee's Report:

MR. MILLAN reported that the Executive Committee received the Executive Director's Report. He stated that it was reported that they were still waiting to hear the status of the application submitted to EDA for a three year grant that would begin on April 1, 2014, and end on March 30, 2017. MR. MILLAN said that the Title VI program was discussed and would be provided for review at the next Commission meeting. He also said that the Financial Report and the Audit Report looked very good.

MR. MILLAN went on to state that the Executive Committee designated the 2014 Fund Balance Accounts. They also discussed renewal of the Office Lease changes and the planner position, which will hopefully be filled over summer. The Executive Committee also discussed meeting with non-member counties about membership with the North Central Wisconsin Regional Planning Commission.

5.3 Regional Livability Plan (RLP) Committee Report:

MR. LUSSOW Chairperson for the Regional Livability Plan Committee reported that this committee has been meeting quarterly to develop the Regional Livability Plan. To date three assessment reports have been prepared and one more will be adopted at the next meeting. These reports are the foundation for the overall Regional Livability Plan. The goal is to have the plan prepared and ready for adoption by the Commission in January of 2015.

5.4 2013 Audit Review:

MR. LAWRENCE introduced Auditor Mike Konecny. Mr. Konecny highlighted several areas of the 2013 Audit Report. He first reviewed comments in the Management Letter. Overall there were no issues identified. Next he reviewed the Financial Report.

Mr. Konecny explained that the net position on the Balance Sheet was slightly higher than last year. He then stated that the Statement of Revenues or Income Statement, showed a slight increase in revenues collected in 2013 over the previous year and a substantial decrease in expenses. The net position total is \$1,194,981.

Mr. Konecny stated the NCWRPC had designated funds of \$1,134,450 which was a very good financial policy. He also stated that having an outside accounting firm was very beneficial to the operation of the organization. Finally he stated that compared to the other regional planning commission he works with, the NCWPC is in the best financial shape.

MR. WILLIAMS made a motion to approve the 2013 audit, and MR. WAFLE seconded this motion. Motion carried.

5.5 NCWRPC 2013 Annual Report Review & Adoption:

MR. LAWRENCE presented the draft copy of the 2013 Annual Report. He highlighted various areas of this report, including the impact of the NCWRPC, regional programs, local programs, and overall accomplishments. He stated that once the report was adopted it would be sent to the printer to reformat and print in color. The Annual Report is mailed to all county supervisors, state and federal officials and other interested parties.

MR. Nye made a motion to approve the adoption of the 2013 Annual Report, and MR. BORNEMANN seconded this motion. Motion carried.

5.6 Resolution 2014-4: DOT TAP Regional Bike Plan Grant:

MR. LANDEAU presented Resolution 2014-4 for the WISDOT 2014-2018 Transportation Alternatives Program (TAP) Award Cycle Regional Bike Plan. He stated that this grant will be used to develop a Regional Bike Plan for our ten county Region. The grant, if awarded, would cover 80 percent of the cost. Therefore the resolution was needed to pledge 20 percent of the cost as match. These dollars would come from reserves.

MR. BORNEMANN made a motion to approve this Resolution, and MR. LUSSOW seconded this motion. All were in favor. Motion carried.

5.7 Resolution 2014-5: DOT TAP Safe Routes to School Grant:

MR. LANDEAU presented Resolution 2014-5 for the Wisconsin Department of Transportation (WISDOT) 2014-2018 Transportation Alternatives Program (TAP) Award Cycle Regional Safe Routes to School Program. He stated that this award, if granted, would be used to develop a Regional Safe Routes to School Program for the member region. MR. LANDEAU said that WisDOT would reimburse project sponsors for the federal share of 80 percent of the approved TAP project costs up to the limit of the federal award amount. The resolution will commit the NCWRPC to match 20 percent of this cost to complete this project. As such, only member school districts would be involved in the project.

MR. LEE made a motion to approve this Resolution and MR. LICITAR seconded this motion. All were in favor. Motion carried.

5.8 Election of Officers: Chair, Vice-Chair, & Secretary/Treasurer:

MR. MILLAN asked for nominations from the floor for the chairperson of the NCWRPC. A nomination was made to elect ROBERT LUSSOW as chairperson. No other nominations were made. MR. WILLIAMS made a motion to approve this nomination and MR. NYE seconded this motion. All were in favor. Motion carried.

MR. LUSSOW then asked for nominations for the Vice-Chair position. A motion was made to re-elect PAUL MILLAN. No other nominations were made. MR. LEE made a motion to approve this nomination, and seconded by MR. HAFERMAN. All were in favor. Motion carried.

MR. LUSSOW then asked for nominations for the Secretary/Treasurer position. A nomination was made to re-elect GEORGE BORNEMANN. No other nominations were made. MR. WILLIAMS made a motion to approve this nomination and MR. WAFLE seconded this motion. All were in favor. Motion carried.

5.9 Designation of Executive Committee Members:

MR. LAWRENCE reported that there were positions open on the Executive Committee for both Adams County and Wood County because of resignations and local elections. Those counties need to identify a Commissioner to represent their county on this committee. He asked that they advise him of who would be serving on the committee.

5.10 Presentation: State Trends & Issues, WCA, Jon Hochkammer:

MR. LAWRENCE introduced Jon Hochkammer, Outreach Manager for the Wisconsin Counties Association. Mr. Hochkammer presented information showing the various trends and issues facing Wisconsin governments. He stated that there are seven key issue areas that his office deals with. They are Agriculture, County Organizations/Personnel, Environment and Land Use, Health and Human Services, Judicial and Public Safety, Taxation and Finance, and Transportation and Public Works.

He also provided some background on WCA's role to educate key decisions-makers involved in county government. WCA also has a legislative team that acts as the voice of county officials at the capital.

Several questions were asked during the discussion that followed.

6.) ADJOURNMENT:

MR. LUSSOW asked for a motion to adjourn the meeting. MR. WAFLE made the motion to adjourn, seconded by MR. WILLIAMS. Motion carried.

Lunch was provided following the meeting.

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NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Minutes Approved on \_\_\_\_\_.

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Chair, Vice-Chair, or Secretary-Treasurer