

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION  
FULL COMMISSION  
Meeting Minutes**

April 27, 2016

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**ROLL CALL**

MEMBERS PRESENT:

RICHARD BAKOVKA  
LORETTA BAUGHAN  
GEORGE BORNEMANN  
TED CUSHING  
BOB EGAN  
ROCKY GILNER  
HARLAND LEE  
CRAIG McEWEN  
JERRY NELSON  
JERRY NILES  
RON NYE  
THOMAS RUDOLPH  
FRANK SAAL, Jr.  
PAUL SCHUMAN  
JAY VERHULST (Pending)  
CATHERINE WINEMAN  
KENNETH WINTERS  
BILL ZEITZ (Pending)

MEMBERS NOT PRESENT:

BUCKY DAILEY  
PAUL MILLAN  
KIM SIMAC  
EDMUND WAFLE

STAFF PRESENT:

DENNIS LAWRENCE  
PAM WINKELS

GUESTS PRESENT:

ANGIE CLOSE, Director, Langlade  
County Economic Development  
Corporation

AMBER DANIELSKI, Schenck

DOUG HILL, Outreach Director,  
US Senator Baldwin

JON TRAUTMAN, Schenck

SANDY VERHULST, Guest

DOUG WILLIAMS, Guest

1.) CALL TO ORDER:

MR. BORNEMANN called the meeting to order at 11:00 A.M. He stated that MR. LUSSOW has submitted his resignation as Chairperson, and MR. MILLAN was unable to attend the meeting.

2.) AUDIENCE COMMENT:

MR. BORNEMANN asked if there were any comments from the guests present. He then asked guests to introduce themselves. Guests in attendance were Angie Close, Amber Danielski, Doug Hill, Jon Trautman, Sandy Verhulst, and Doug Williams.

MR. WILLIAMS requested that the process of outgoing Commissioners be reviewed, especially related to communication from the Governor's Appointment Office. He was never notified until he spoke with staff of the NCWRPC. MR. LAWRENCE stated that the Appointments Office is responsible for that communication. MR. SAAL asked everyone to thank Doug Williams for his many years of service to the Commission.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE AGENDA AS MAILED:

MR. BORNEMANN asked if there were any additions or corrections to the agenda as mailed. There being none, MR. RUDOLPH made a motion to approve the agenda as mailed, seconded by MR. CUSHING. Motion carried.

4.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF JANUARY 27, 2016 COMMISSION MEETING:

MR. BORNEMANN asked if there were any additions or corrections to the minutes as mailed. There being none, MR. NELSON made a motion to approve the previous meeting minutes, and MR. LEE- seconded this motion. Motion carried.

5.) BUSINESS & DISCUSSION:

5.1 Chairperson's Welcome

MR. BORNEMANN welcomed everyone and thanked them for attending the meeting.

5.2 Executive Committee's Report

MR. BORNEMANN reported that the Executive Committee discussed a variety of items. The Executive Director's report was presented. The financial report was also presented, and the NCWRPC is in good standing. The 2015 audit report was reviewed, and the 2016-2018 audit costs were approved. The Planner position was reviewed and approved. Lastly, the process for evaluating the Executive Director position was discussed in closed session.

5.3 State and Federal Updates

MR. LAWRENCE stated that MARYANN LIPPERT, Director, DOA-Northern Office, could not be at the meeting. He highlighted a few items in "The Northern Connection" newsletter. This publication is sent electronically and hard copies of portions of the newsletter were distributed at the meeting.

DOUG HILL, Outreach Director, US Senator Baldwin, mentioned a variety of federal issues. He reminded members that it is appropriation season in that funds are being allocated. Senator Baldwin has also received questions regarding agricultural issues related to farming and pricing issues. He also mentioned a meeting with Northwoods Rail Transit Commission and Canadian National Railroad. There was even some discussion of submitting another TIGER grant for log cars next year. MR. HILL distributed a handout that included four recent Media Releases. He included his business card and encouraged members to contact him with questions/concerns.

#### 5.4 Election of Officers: Chair, Vice-Chair & Secretary/Treasurer

MR. BORNEMANN asked for nominations from the floor for the Chairperson position of the NCWRPC. A nomination was made to elect PAUL MILLAN as Chairperson. No other nominations were made. MR. CUSHING made a motion to approve this nomination and MR. NELSON seconded this motion. All were in favor. Motion carried.

MR. BORNEMANN then asked for nominations for the Vice-Chair position. A nomination was made to elect RICHARD BAKOVKA as Vice-Chair. No other nominations were made. MR. RUDOLPH made a motion to approve this nomination, and MR. McEwen seconded this motion. All were in favor. Motion carried.

MR. BORNEMANN then asked for nominations for the Secretary/Treasurer position. A nomination was made to re-elect GEORGE BORNEMANN. No other nominations were made. MR. CUSHING made a motion to approve this nomination and MR. SCHUMAN seconded this motion. All were in favor. Motion carried.

#### 5.5 2015 Audit Report Presentation, Schenck, SC

MR. BORNEMANN introduced Auditors JON TRAUTMAN and AMBER DANIELSKI from Schenck, SC. MR. TRAUTMAN reviewed the Management Communications document. He stated that there were no deficiencies in Internal Control. He noted a change relating to pension accounting, Statement of Governmental Accounting Standards Board (GASB) No. 68. MR. TRAUTMAN also briefly reviewed the 3 most sensitive estimates included in the financial statements. He stated that pages 2-4 of the document are the results of the audit. Overall, there were no issues identified.

MS. AMBER DANIELSKI from Schenck, SC reviewed portions of the Annual Financial Report, particularly the Financial Statements. On the Statement of Net Position report, MS. DANIELSKI noted a new line item, "Net pension asset." Also, the "Deferred Outflows of Resources" line item relates to pension assets. The Total Net Position in 2015 was \$1,407,665; this is an increase of \$142,094 from 2014. She explained in more detail the Statement of Revenues,

Expenses and Changes in Net Position report and Statement of Cash Flows report as well as answered general questions regarding the financial report.

MR. LAWRENCE mentioned that of the \$1,259,485 unrestricted net position, \$1,245,340 has been designated for the specific purposes listed on page 17, Note H.

MR. BAKOVKA made a motion to approve the 2015 Audit Report. MR. CUSHING seconded this motion. All were in favor. Motion carried.

#### 5.6 Regional Livability Plan Update - Benchmarks

MR. LAWRENCE reviewed one of the recommendations of the recently adopted Regional Livability Plan (RLP). That recommendation was to establish an ongoing monitoring process to track progress of the various goals of the plan. The regional plan would next be updated again in 2025 and monitoring would take place annually until then.

He then reviewed the 20 performance measures and the "Regional Livability Targets" suggested. A handout was distributed that included several of the suggested monitoring criteria and current data. Some indicators that were positive were the proportion of residents over 25 with a bachelor's degree and a decrease in regional unemployment. Annually, data for some of these indicators will be collected and presented. A five year report or mid-plan report will be prepared that includes all twenty of the indicators.

#### 5.7 2015 Annual Report Review & Adoption

MR. LAWRENCE presented the draft of the 2015 Annual Report. He explained that according to state statute, regional planning commissions are required to prepare an Annual Report.

He briefly reviewed each part of the 2015 Draft Annual Report document including the impact of NCWRPC, regional programs, regional accomplishments, local assistance, accomplishments by county, audited 2015 financial statements, North Central

Wisconsin Development Corporation 2015 Annual Report, and information on professional staff and commissioners.

Once the report is adopted, it will be sent to the printer to be reformatted and printed in color. The Annual Report is distributed to all county supervisors, city, village and town contacts, state and federal officials and other interested parties.

MR. NYE made a motion to adopt the 2015 Annual Report, and MR. RUDOLPH seconded this motion. Motion carried.

5.8 Resolution 2016-2: Comprehensive Economic Development Strategy Annual Performance Report

MR. LAWRENCE stated that the Comprehensive Economic Development Strategy Report is one of the requirements to maintain Economic Development District (EDD) designation for the region. The CEDS is updated every five years, with performance reports prepared annually.

He then reviewed the 2015 CEDS Annual Performance Report which provides an update of the full CEDS report that was adopted last year. The Annual Performance Report includes information on the prior year's activities; economic change & issues; goals, objectives & actions; and a regional strategy.

MR. SAAL made a motion to approve Resolution 2016-2: Comprehensive Economic Development Strategy Annual Performance Report and MR. NYE seconded this motion. Motion carried.

5.9 Announcements

MR. BAKOVKA updated members on Sand Valley Golf Resort in the Town of Rome. There is interest nationwide, and the asset statement in 2016 is expected to be approximately \$40,000,000. He encouraged members to view the website at [sandvalleygolfresort.com](http://sandvalleygolfresort.com).

6.) ADJOURNMENT:

The next meeting will be Wednesday, July 27<sup>th</sup>, 2016 at the same location.

MR. RUDOLPH made a motion to adjourn the meeting at 12:15 PM and MR. CUSHING seconded this motion. All were in favor.

Lunch was provided following the meeting.

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The meeting was advertised and open to the public. The meeting was held at the Wausau Entrepreneurial & Education Center, Wausau.

Minutes Approved on July 27, 2016:

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