

Adams County

Locally Developed, Coordinated Public Transit- Human Service Transportation Plan 2019 - 2023



Facilitated By:
North Central Wisconsin Regional Planning Commission

**Adams County
Locally Developed
Coordinated
Public Transit-Human Services
Transportation Plan
2019-2023**

prepared for:

Adams County

and

Wisconsin Department of Transportation

by:

North Central Wisconsin Regional Planning Commission

August 31, 2018

This plan was prepared for Adams County at the request and under the direction of the Wisconsin Department of Transportation by the North Central Wisconsin Regional Planning Commission (NCWRPC). For more information, contact:

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INTRODUCTION-WHY COORDINATION?

Transportation is among the most requested support service for seniors and individuals with disabilities. It allows individuals to remain in a community setting and avoid costly institutional care. Access to transportation is vital to meeting basic needs such as errands, nutrition, medical appointments and for other social, family and religious purposes.

Yet, resources and capacity to provide this critical service are limited. In the current fiscal environment of ever increasing budget constraints compounded by levy limits, local governments struggle to provide adequate funding to meet the needs. Coordinated planning provides an opportunity to bring interested parties together to discuss ways to enhance the mobility of seniors and individuals with disabilities such as creating or improving efficiencies through coordination of services. However, one meeting every 5-years is not enough. Local leadership is needed to maintain positive momentum.

Experience shows that one of the most effective tools in promoting and developing coordinated transportation services is an active coordination committee that meets regularly, has an active, comprehensive membership, and is charged with a clear mission. Because coordination requires working with a variety of funding sources and transportation programs to improve service delivery, it is logical that meeting regularly and working together will lead to coordination success. While different models exist, the key characteristics of a successful coordination committee include regular ongoing meetings, commitments from participants, at least one champion for coordination and a clear process for developing an action plan to address unmet needs and service duplications. In Wisconsin, while some existing coordination committees have been less inclusive than others, nearly all have been able to improve some aspect of their local transportation services.

OVERVIEW AND PURPOSE

Federal transit law requires that any projects selected for funding under the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities (formerly titled Elderly and Disabled Capital Assistance Program) must be derived from a "locally developed, coordinated public transit-human services transportation plan". This requirement was implemented as part of the SAFETEA-LU legislation and the requirement continues under the new transportation legislation, FAST Act (Fixing America's Surface Transportation). The purpose of the coordinated planning process is to have stakeholder involvement in the assessment of elderly and disabled transportation, and to provide strategies and goals to improve those transportation alternatives. These coordinated plans were last completed in 2013 and are due to be updated for 2019.

It is important to note that under previous Federal legislation (see MAP-21), the Job Access and Reverse Commute (JARC/WETAP) and New Freedom programs were repealed and eligible projects may be funded under either the expanded 5310 program (for New Freedom type projects) or the 5311 program (for JARC/WETAP type projects). Only those projects eligible to be funded under the 5310 program need to be included as part of the coordinated planning process. This would include the “traditional” 5310 vehicle purchase requests, and also the New Freedom-type projects for mobility management or other capital projects, or for operating assistance projects such as volunteer driver programs or voucher programs.

Development of the plan includes gathering demographic information, documenting the existing transportation services for the plan area, holding a public meeting to discuss elderly and disabled transportation services, and development of strategies for improving those services over the next five years. Plans may be developed on an individual county basis, a multi-county basis, or a region-wide basis. The planning process must be complete and the final report must be submitted prior to October 15, 2018 and will be for grant years 2019 - 2023.

Federal Requirements

FTA guidelines require a locally developed, coordinated public transit-human services transportation plan that consists of, at a minimum:

- an assessment that identifies public, private, and non-profit entities that currently provide transportation services to persons with disabilities, older adults, and people with low incomes, and the availability of those services;
- an assessment of transportation needs for persons with disabilities, older adults, and persons with low incomes, and gaps in service; this assessment may be based on the experiences and perceptions of the planning partners or on more sophisticated data collection efforts;
- strategies activities and/or projects to address the identified gaps between current services and needs, as well as opportunities to improve efficiencies in service delivery; and
- priorities for implementation based on resources, time, and feasibility for implementing specific strategies/activities identified.

Recipients of 5310 funding must certify that projects selected for funding were derived from a coordinated plan, and the plan was developed through a process that included representatives of public, private, and non-profit transportation and human services providers, and members of the public, including persons with disabilities, elderly, low-income individuals and advocates of these groups.

Application to Wisconsin

Wisconsin's Specialized Transportation Assistance for Counties or "85.21" program application requires that 85.21 projects be identified in one of the strategies of the coordinated plan. WisDOT has determined that since these are county projects and the basis for the county elderly and disabled services, these projects should be referenced in the county's coordinated plan.

The purpose of this plan document is to achieve the above objectives by satisfying minimum reporting-requirements as identified by WisDOT. Additional tools and information for Locally Developed, Coordinated Public Transit Human Services Transportation Plans is available on the Wisconsin Department of Transportation website at: <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/coord.aspx>.

OUTLINE OF COORDINATED PLANNING PROCESS

Based on guidance from WisDOT and its experience with development of the 2013 coordinated plans, the NCWRPC developed a planning process for the 2018 coordinated transportation plans as outlined below:

I. Plan for Planning

- A. WisDOT - MPO/RPC Director's Meeting Briefing
- B. WisDOT Coordinated Planning Resources (webpage)
- C. NCWRPC Planning Process Established

II. County Contact

- A. WisDOT Outreach to Counties
- B. NCWRPC Contact with 2013 "Plan Keeper"
 - 1. Confirm "Plan Keeper" Status
 - 2. Date, Time and Location Established

III. Meeting Participant Invitation List Development

- A. County Review and Update of 2013 Stakeholder List
- B. County to Identify/Invite Users and Provide Transportation

IV. Notification of Planning Meeting

- A. Invitations Distributed to Stakeholder List
- B. Flyer Provided to County for Posting and Distribution
- C. Encouragement of Website and Social Media Posts
- D. Notice Placed in Local Newspaper

V. Public / Stakeholder Options for Participation / Comment

- A. Email / U.S. Mail
- B. Meeting Attendance

VI. Planning Meeting

- A. Welcome and Introductions
- B. Review Background and Purpose of Meeting
 - 1. Coordinated Planning Requirements
 - 2. Review Transit Assistance Programs
- C. Identify Needs and Gaps
 - 1. Review Inventory of Services
 - 2. Review Demographic Data
 - 3. Review 2013 Coordinated Plan
 - 4. Brainstorm Needs and Gaps
- D. Identify Strategies and Actions to Address Needs and Gaps
 - 1. Review 2013 Coordinated Plan
 - 2. Brainstorm Strategies and Actions
- E. Prioritize Strategies and Actions
- F. Wrap-up
 - 1. Plan Approval
 - 2. Meeting Evaluations

VII. Report Drafting

- A. NCWRPC Draft Report
- B. County Review
- C. Submission of Final to WisDOT via BlackCat Grants Management System

OVERVIEW OF PLANNING MEETING TO DEVELOP COORDINATED PLAN

Meeting Format

On June 28, 2018, Adams County transportation stakeholders met at the Adams Community Center in Adams to build their locally developed coordinated plan. Meeting documentation is included in APPENDIX A. Approximately 5 transportation stakeholders attended this meeting. Many more were invited including representatives of public, private and non-profit transportation and human services providers and users including seniors and individuals with disabilities. Participants were asked to sign-in and given handouts including an agenda, meeting evaluation form, copies of FAST Act and funding program background material, county transportation services inventory, county demographic information, and the gaps & needs and coordinated strategies sections of the county's 2013 plan.

The NCWRPC facilitated this session, presenting background material and guiding the group through the agenda. Highlights of the background provided by the NCWRPC include an overview of the locally developed plan requirements and grant funding programs. The Internet link to WisDOT's coordinated plans webpage was provided to give participants additional information and resources on coordinated transportation planning.

The format of the meeting centered around informal discussion and general consensus. The group brainstormed transportation service gaps & needs and strategies & actions to address the identified needs or gaps. The final list of strategies was prioritized by the group through weighted voting for their three most important items listed. Refer to the sections titled *Service Gaps and Needs & Strategies to Address Transportation Gaps and Needs in Adams County*, below, for the outcomes of this session.

Meeting Invitation and Participant Lists

The stakeholder invitation list for the June 28 meeting included 25 individuals, see APPENDIX B. Approximately 5 people attended the planning meeting as follows:

Adams County 2018 Coordinated Transportation Plan Participant List

<u>Name</u>	<u>Organization</u>	<u>Role</u>
Marge Edwards	Adams County Citizen	Citizen
Donna Richards	ADRC of Adams County	Service Provider
Steve Dykes	Adams County Veterans Services	Service Provider/ Advocate
Bonnie Billington	ADRC	Transportation Coordinator
Denise Larson	CIL New Freedom Transportation	Service Provider

Keeper of the Plan

The Adams County Aging and Disability Resource Center will be the designated keeper of the plan. Donna Richards, ADRC Manager, will be the primary staff contact.

Summary of Participant Review

The plan meeting participants were given the opportunity to complete an evaluation form rating the process, meeting, and implementation strategies. Most responses indicate a positive agreement regarding the process and the County's status. Refer to APPENDIX C for copies of the completed participant evaluation forms.

ANALYSIS OF SERVICE GAPS AND NEEDS

Assessment of Existing Service

An inventory of what transportation services are currently available in Adams County was compiled in the APPENDIX D. There are several transportation services available, however, geographic and eligibility restrictions limit this service. A general assessment of the inventory data indicates the following:

- Evening and weekend services are limited,
- Employment needs are underserved, and

- More rural, inter-city and across-county services are needed.

Demographic Information

The NCWRPC provided demographic information in the form of countywide maps showing density of overall population and for target populations including seniors and individuals with disabilities, refer to APPENDIX E. This information is useful in assisting with defining gaps and needs.

Identification of Gaps and Needs

Based on their experience and perceptions, meeting participants identified the following gaps and needs in the current transportation system within Adams County:

- Affordability of services.
- Lack of service for basic needs (beyond medical).
- Consistency and reliability of volunteer driver program(s) - e.g. finding and keeping qualified volunteers, insurance issues, etc.
- Lack of transportation for work.
- Getting elected officials to recognize the problems.
- Medical discharge - same day discharge (from medical facility/hospital) without transportation options (esp. wheelchair dependent).
- Serving remote areas of County: cost, etc.
- Funding limitations.

STRATEGIES TO ADDRESS IDENTIFIED GAPS AND NEEDS

The following strategies establish the framework for a five-year work program from 2019 through 2023. The listed strategies and actions were generated to address the identified gaps between current services and needs, as well as opportunities to improve efficiencies in service delivery.

The strategies are ranked by scores assigned by stakeholder meeting participant voting based on resources from multiple program sources, time, and feasibility for implementing the strategies or actions identified.

Some of the strategies listed here ultimately may be not be implemented within the five-year time timeframe due to changing conditions (political, fiscal, etc.). Uncompleted strategies and actions should be rolled over to the next five-year plan as appropriate.

Adams County 5-year Transportation Coordinated Strategies, 2019 - 2023

Priority
Rank Score

1. 14 Conduct county-wide human services transit needs assessment to gain better understanding of the current unmet need for transportation services throughout the county and to provide data to support better efforts to meet those needs.

Actions:

- Utilize 85.21 grant funding for match to apply for 5304 discretionary planning funds.

2. 9 Work to inform officials and the public on the importance of transportation issues.

Actions:

- Provide system information through a variety of online and print means.
- Promote the benefits of public transportation through social media and community partnerships.

3. 7 Maintain and expand existing services through support of program operations (inc. director/transportation coordinator position(s), driver salaries, volunteer reimbursements, equipment, supplies and training), maintenance, repair and scheduled replacement of vehicle fleet as appropriate.

Actions:

- Continue to make use of 85.21 Grants to maintain and expand the level of transportation service within the County.
- Continue to apply for 5310 Capital Grants to maintain and expand the human services transportation vehicle fleet within Adams County.

4. 0 Continue to support volunteer driver program.

Actions:

- Apply for 85.21 Grants to expand and maintain the volunteer driver program within the County.
- Explore ways to increase number of volunteer drivers available to the program.

5. 0 Support / Coordinate with Regional Volunteer Driver Program to reinforce local program and fill in gaps in service.
 Actions:
 - Work with Center for Independent Living for Western Wisconsin (aka CIL) to determine how to best integrate expansion of CIL's Regional Volunteer Driver Program into Adams County Transportation Program.
6. 0 Look at coordinating with adjacent counties on transportation to improve service and reduce cost.
7. 0 Explore areas where public and private cooperative contracts can be established.
8. 0 Work with employers to sponsor/support transportation program.

UPDATING / AMENDING THE COORDINATED PLAN

The coordinated plan establishes the framework for a five-year work program. However, should a strategy or project be identified that was not foreseen at the time of plan development, the plan can be amended through some form of stakeholder consensus process. The plan should be regularly reviewed and updated if major changes in any provisions of the plan are identified. At a minimum, the plan is required to be updated every five years.

APPROVAL OF 2019 - 2023 ADAMS COUNTY TRANSPORTATION COORDINATED PLAN

After the identified strategies and actions were reviewed by the planning group and consensus was reached that their work was complete, the NCWRPC meeting facilitator entertained a motion on the question of approving the established five-year strategy and action plan:

On a motion by Marge Edwards, seconded by Donna Richards, the 2019 - 2023 Adams County Locally Developed, Coordinated Public Transit-Human Services Transportation Plan was approved with all in favor.

NCWRPC - Adams County Coordinated Public Transit - Human Services Transportation Plan Development Meeting - June 28, 2018

	Name	Representing	Role (Service Provider, User, etc.)
1	Marge Edwards	Adams Co. Citizen	
2	Donna Richards	ADRC of Adams County	Transportation/Elderly
3	Steve Dykes	CVSO	Transportation
4	Priscilla Edinick	ADRC	Transportation
5	Denise Larson	New Freedom Transp. Prog. Center for Independent Living Western Wisconsin	Regional Service Provider
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ADAMS COUNTY

2019 LOCALLY DEVELOPED COORDINATED PUBLIC TRANSIT- HUMAN SERVICES TRANSPORTATION PLAN MEETING

JUNE 28, 2018

AGENDA

- I. WELCOME AND INTRODUCTIONS**

 - II. PURPOSE OF MEETING and BACKGROUND**

 - III. IDENTIFICATION OF SERVICE NEEDS AND GAPS**
 - A. Review of Demographic Data**
 - B. Review of Service Inventory**

 - IV. IDENTIFICATION AND PRIORITIZATION* OF STRATEGIES AND ACTIONS TO ADDRESS NEEDS AND GAPS**
 - * Based on consideration of resources, time and feasibility.*

 - V. WRAP-UP**
 - A. Plan Approval**
 - B. Meeting Evaluation**
-

For more information and resources on Locally Developed Coordinated Public Transit-Human Services Transportation Planning visit:

<http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/coord.aspx>

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
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Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

MEMORANDUM

DATE: June 1, 2018
TO: Parties with interest in Human Services Transportation in Adams County
FROM: Darryl L. Landeau, AICP
RE: Invitation to Meeting

NOTICE OF HUMAN SERVICES TRANSPORTATION MEETING

Please attend...

DATE: June 28, 2018
TIME: 1:30 pm
LOCATION: Community Center, Room 145b
569 North Cedar Street, Adams

A county meeting is scheduled for stakeholders in public transit / human services transportation coordination for Adams County on Thursday, June 28 beginning at 1:30 P.M. The meeting will take place at the Community Center in Room 145b, 569 North Cedar Street in Adams. This meeting will include an assessment of human services transportation needs and gaps within Adams County and identification of strategies to address these issues with emphasis on improving service coordination. ***Written comments may be submitted to: NCWRPC, 210 McClellan St. Ste. 210, Wausau WI 54403 or dlandeau@ncwrpc.org.***

If you have questions regarding this meeting, please contact me at dlandeau@ncwrpc.org or 715-849-5510 extension 308. If you need transportation assistance to this meeting or other accommodations, please contact the Adams County ADRC office at (877) 883-5378.

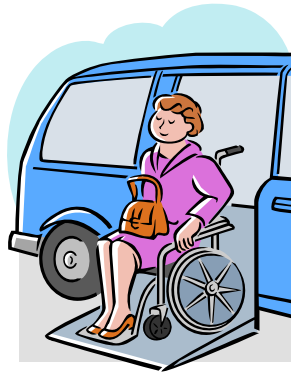
BACKGROUND ON MEETING

The federal surface transportation program requires applicants for the Elderly and Disabled Transportation Program (5310) grants, as well as state 85.21 projects must be part of a "locally-developed, coordinated public transit-human services transportation plan." This plan is required to be developed through a process that includes representatives of public, private, and non-profit transportation services, human services providers and the general public.

To maintain local eligibility for these grants, the Wisconsin Department of Transportation has developed a county meeting process to comply with federal requirements. Regional Planning Commission (RPC) planners are coordinating and conducting these meetings statewide on behalf of WisDOT and the counties as independent and objective entities. Your participation is critical for the development of a qualifying plan that will effectively serve Adams County.

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ADAMS COUNTY ELDERLY & DISABLED TRANSPORTATION PLANNING MEETING



PLEASE ATTEND...

A county meeting will be held to assess transportation programs for the elderly and disabled and develop plans to improve transportation services for those in need. The meeting will provide the basis for Adams County's Coordinated Public Transit - Human Services Transportation Plan as required under federal and state regulations. The meeting will be facilitated by the North Central Wisconsin Regional Planning Commission on behalf of the Wisconsin Department of Transportation and Adams County.

DATE: June 28, 2018

TIME: 1:30 PM

LOCATION: Community Center

Room 145B

569 N. Cedar Street, Adams

For transportation assistance or other accommodations, please contact the County Aging & Disability Resource Center at (877) 883-5378.

Written comments may be submitted to: NCWRPC, 210 McClellan St. Ste. 210, Wausau WI 54403 or staff@ncwrpc.org.

For information about the meeting contact NCWRPC at 715-849-5510 or email staff@ncwrpc.org.

STATE OF WISCONSIN)
) SS.
ADAMS COUNTY)

**NOTICE OF ELDERLY AND DISABLED
TRANSPORTATION PUBLIC MEETING**

A county meeting will be held on Thursday, June 28 beginning at 1:30 PM at the Community Center, Room 145b, 569 North Cedar Street, Adams to assess transportation programs for the elderly and disabled and develop plans to improve transportation services for those in need. The meeting will provide the basis for Adams County's Coordinated Public Transit - Human Services Transportation Plan as required under federal and state regulations.

The North Central Wisconsin Regional Planning Commission (NCWRPC) is coordinating the meeting on behalf of WisDOT and the County. Those persons unable to attend the meeting and would like to submit comments in writing may send them to: NCWRPC, 210 McClellan St. Ste. 210, Wausau WI 54403 or email to staff@ncwrpc.org.

Seniors or persons with disabilities who would like to attend the meeting and require a ride or other accommodations should contact the Adams County Aging & Disability Resource Center at 877-883-5378. The meeting location is accessible.
Publish: 6/20/18 WNAXLP



(SEAL)

NANCY PRICE, being duly sworn, doth depose and say that he (she) is an authorized representative of THE ADAMS-FRIENDSHIP TIMES-REPORTER, a legal newspaper of general circulation, published in the Village of Friendship, Adams County, Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on

June 20, 2018

Signed Nancy Price
Manager (Title)

Subscribed and sworn to before me this 21st day of June, 2018.

Linda S. Laskowski
Notary Public, Adams County, Wisconsin

My Commission expires Mar 22, 2019
No. Lines _____ No. Times 1 Publication Fees \$ 20.87
Affidavit 1.00
Total \$ 21.87

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Bonnie Billington
ADRC Transportation Coordinator
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Carrie Porter
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Patricia Noland, Director WDA 6
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Wausau, WI 54403

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DHS Southeast / Southern Regions
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Kevin Cole, Dir. of Transportation
Adams-Friendship School District
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FriendShip, WI 53934

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PO Box 278
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Central WI CAC
Fred Hebert, Exec. Dir.
PO Box 430
Wisconsin Dells, WI 53965

WI Job Center -Adams County
401 N. Main St.
Adams, WI 53910

Diane Osborn
Long Term Support Manager
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Dan Idzikowski
Disability Rights WI
131 W. Wilson Street, Suite 700
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Denise Larson
CIL Western WI Partnership
2920 Scheider Ave SE
Menomomie, WI 54751

Jack Allen, Chair
Adams County HHS Board
PO Box 278
Friendship, WI 53934

Deb Nelson
Liberty Village of Adams
550 W Liberty St
Adams, WI 53910

Meeting Evaluation Form

(2019-2023) Coordinated Planning Meeting

County/Region:	Adams County
Date:	June 28, 2018
Facilitator(s):	Daniel

Instructions: For each item below, please circle the number/response that best expresses your opinion.

General Meeting Questions	Strongly Agree	Agree	Strongly Disagree	Don't Know		
1. The information covered in the group discussions, examples and explanations was understandable.	(1)	2	3	4	5	6
2. The meeting provided a good forum for communication about public/human services transportation coordination.	(1)	2	3	4	5	6
3. Participants at the meeting were from a broad stakeholder group.	1	2	3	4	5	6
4. The county/region's prioritized action plan is comprehensive and realistic.	(1)	2	3	4	5	6
5. The county/region has a working coordination team.	1	2	3	(4)	5	6
6. The previous coordination plan has been implemented.	1	2	(3)	4	5	6
7. Developing the prioritized action plan was meaningful and valuable.	(1)	2	3	4	5	6
8. I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	(2)	3	4	5	6
Facilitator Questions						
9. Facilitator was knowledgeable about the meeting process.	(1)	2	3	4	5	6
10. The information was presented in a clear, logical format.	(1)	2	3	4	5	6

10. The time allotted for the meeting was: too much about right not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.
Adams County needs additional transp. resources \$

12. List any information or meeting content you felt was omitted or needed further clarification. *N/A*

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability.
Yes / call for info *1 @ Miss Lane*

14. Other comments (write on back)

Great job!

Meeting Evaluation Form

(2019-2023) Coordinated Planning Meeting

County/Region:	ADAMS COUNTY
Date:	6/28/2018
Facilitator(s):	Darryl Landeau

Instructions: For each item below, please circle the number/response that best expresses your opinion.

General Meeting Questions	Strongly Agree	Agree	Strongly Disagree	Don't Know		
1. The information covered in the group discussions, examples and explanations was understandable.	1	2	3	4	5	6
2. The meeting provided a good forum for communication about public/human services transportation coordination.	1	2	3	4	5	6
3. Participants at the meeting were from a broad stakeholder group.	1	2	3	4	5	6
4. The county/region's prioritized action plan is comprehensive and realistic.	1	2	3	4	5	6
5. The county/region has a working coordination team.	1	2	3	4	5	6
6. The previous coordination plan has been implemented.	1	2	3	4	5	6
7. Developing the prioritized action plan was meaningful and valuable.	1	2	3	4	5	6
8. I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	2	3	4	5	6
Facilitator Questions						
9. Facilitator was knowledgeable about the meeting process.	1	2	3	4	5	6
10. The information was presented in a clear, logical format.	1	2	3	4	5	6

10. The time allotted for the meeting was: __ too much __ about right __ not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.

Yes

12. List any information or meeting content you felt was omitted or needed further clarification.

NONE

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability. Possibly I will discuss with boss

14. Other comments (write on back)

Meeting Evaluation Form

(2019-2023) Coordinated Planning Meeting

County/Region:	Adams
Date:	June 28, 2018
Facilitator(s):	Darryl Landeau

Instructions: For each item below, please circle the number/response that best expresses your opinion.

General Meeting Questions	Strongly Agree	Agree	Strongly Disagree	Don't Know		
1. The information covered in the group discussions, examples and explanations was understandable.	1	(2)	3	4	5	6
2. The meeting provided a good forum for communication about public/human services transportation coordination.	1	(2)	3	4	(5)	6
3. Participants at the meeting were from a broad stakeholder group.	1	2	(3)	4	5	6
4. The county/region's prioritized action plan is comprehensive and realistic.	1	2	(3)	4	5	6
5. The county/region has a working coordination team.	1	2	3	4	5	(6)
6. The previous coordination plan has been implemented.	1	2	3	(4)	5	6
7. Developing the prioritized action plan was meaningful and valuable.	1	2	(3)	4	5	6
8. I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	2	3	4	5	(6)
Facilitator Questions						
9. Facilitator was knowledgeable about the meeting process.	1	2	(3)	4	5	6
10. The information was presented in a clear, logical format.	1	2	(3)	4	5	6

10. The time allotted for the meeting was: too much X about right not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.

12. List any information or meeting content you felt was omitted or needed further clarification.

*would like to know more about how / why
to implement this plan*

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability.

14. Other comments (write on back)

Meeting Evaluation Form

(2019-2023) Coordinated Planning Meeting

County/Region:	Adams County
Date:	6/28/18
Facilitator(s):	Darrell

Instructions: For each item below, please circle the number/response that best expresses your opinion.

General Meeting Questions	Strongly Agree	Agree	Strongly Disagree	Don't Know		
1. The information covered in the group discussions, examples and explanations was understandable.	1	2	3	4	5	6
2. The meeting provided a good forum for communication about public/human services transportation coordination.	1	2	3	4	5	6
3. Participants at the meeting were from a broad stakeholder group.	1	2	3	4	5	6
4. The county/region's prioritized action plan is comprehensive and realistic.	1	2	3	4	5	6
5. The county/region has a working coordination team.	1	2	3	4	5	6
6. The previous coordination plan has been implemented.	1	2	3	4	5	6
7. Developing the prioritized action plan was meaningful and valuable.	1	2	3	4	5	6
8. I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	2	3	4	5	6
Facilitator Questions						
9. Facilitator was knowledgeable about the meeting process.	1	2	3	4	5	6
10. The information was presented in a clear, logical format.	1	2	3	4	5	6

10. The time allotted for the meeting was: too much about right not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.

12. List any information or meeting content you felt was omitted or needed further clarification.

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability.

14. Other comments (write on back)

Meeting Evaluation Form

(2019-2023) Coordinated Planning Meeting

County/Region:	Adams County
Date:	6/28/18
Facilitator(s):	Dorel

Instructions: For each item below, please circle the number/response that best expresses your opinion.

General Meeting Questions	Strongly Agree		Agree	Strongly Disagree		Don't Know
1. The information covered in the group discussions, examples and explanations was understandable.	1	2	3	4	5	6
2. The meeting provided a good forum for communication about public/human services transportation coordination.	1	2	3	4	5	6
3. Participants at the meeting were from a broad stakeholder group.	1	2	3	4	5	6
4. The county/region's prioritized action plan is comprehensive and realistic.	1	2	3	4	5	6
5. The county/region has a working coordination team.	1	2	3	4	5	6
6. The previous coordination plan has been implemented.	1	2	3	4	5	6
7. Developing the prioritized action plan was meaningful and valuable.	1	2	3	4	5	6
8. I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	1	2	3	4	5	6
Facilitator Questions						
9. Facilitator was knowledgeable about the meeting process.	1	2	3	4	5	6
10. The information was presented in a clear, logical format.	1	2	3	4	5	6

10. The time allotted for the meeting was: too much ~~X~~ about right not enough

11. List key points/issues presented during the meeting that were the most valuable or useful.

Need County Support

12. List any information or meeting content you felt was omitted or needed further clarification.

How to implement the plan?

13. Are you interested in participating on the team that will implement the coordination plan strategies? If yes, indicate your availability.

14. Other comments (write on back)

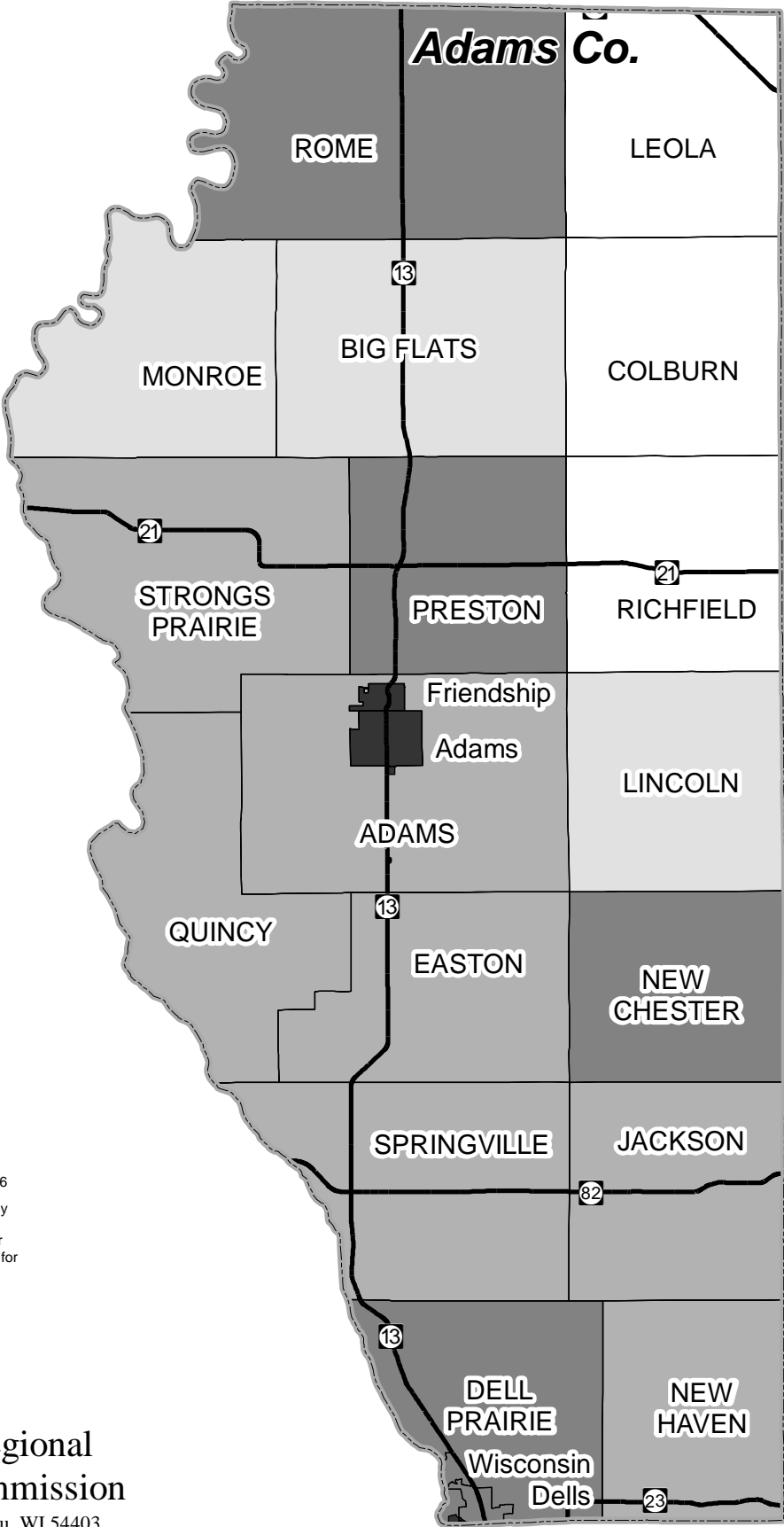
Adams County Provider Inventory

TABLE 1 ADAMS COUNTY PROVIDER INVENTORY

Service Name or Sponsor Name	Service Type	Passenger Eligibility	Service Description	Hours of Service	Fleet Information	Use of Federal/State Funds
Adams County						
ADRC	Specialized	Disabled Elderly (60+)	Work route and nutrition sites with weekly grocery run and medical transportation	M-F 8-4:30 Some weekend use on request	2 -15/1 pass. 2- 8 pass. wheelchair	5310 / 85.21
ADRC	Volunteer-escort	Medical Assistance	Transportation by volunteer drivers for Medicaid qualified medical trips.	24/7 - Dependant on driver availability.	Private vehicles	MA
Private Medical	Medi-van	Medical Assistance or Private Pay	Private firms w/ wheelchair accessible vans for transport to medical appointments.	vary	N/A	MA
Faith In Action			Various services.	vary	N/A	N/A
New Freedom Regional Volunteer Driver Program (CILWW)	Volunteer Driver	Elderly and Individuals with Disabilities	Demand response Not limited to medical. Program under development in North Central WI.	24/7 subject to driver availability. 48 hour advance notice.	N/A	5310 / Partner Agreements

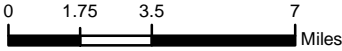
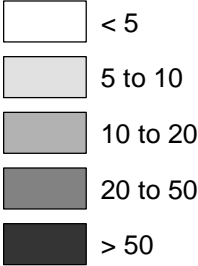
Population Density / By MCD

Adams County



Legend

POP / Sq. Mi



Source: WI DNR, NCWRPC, US Census ACS 2012-16

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCWRPC is not responsible for any inaccuracies herein contained.

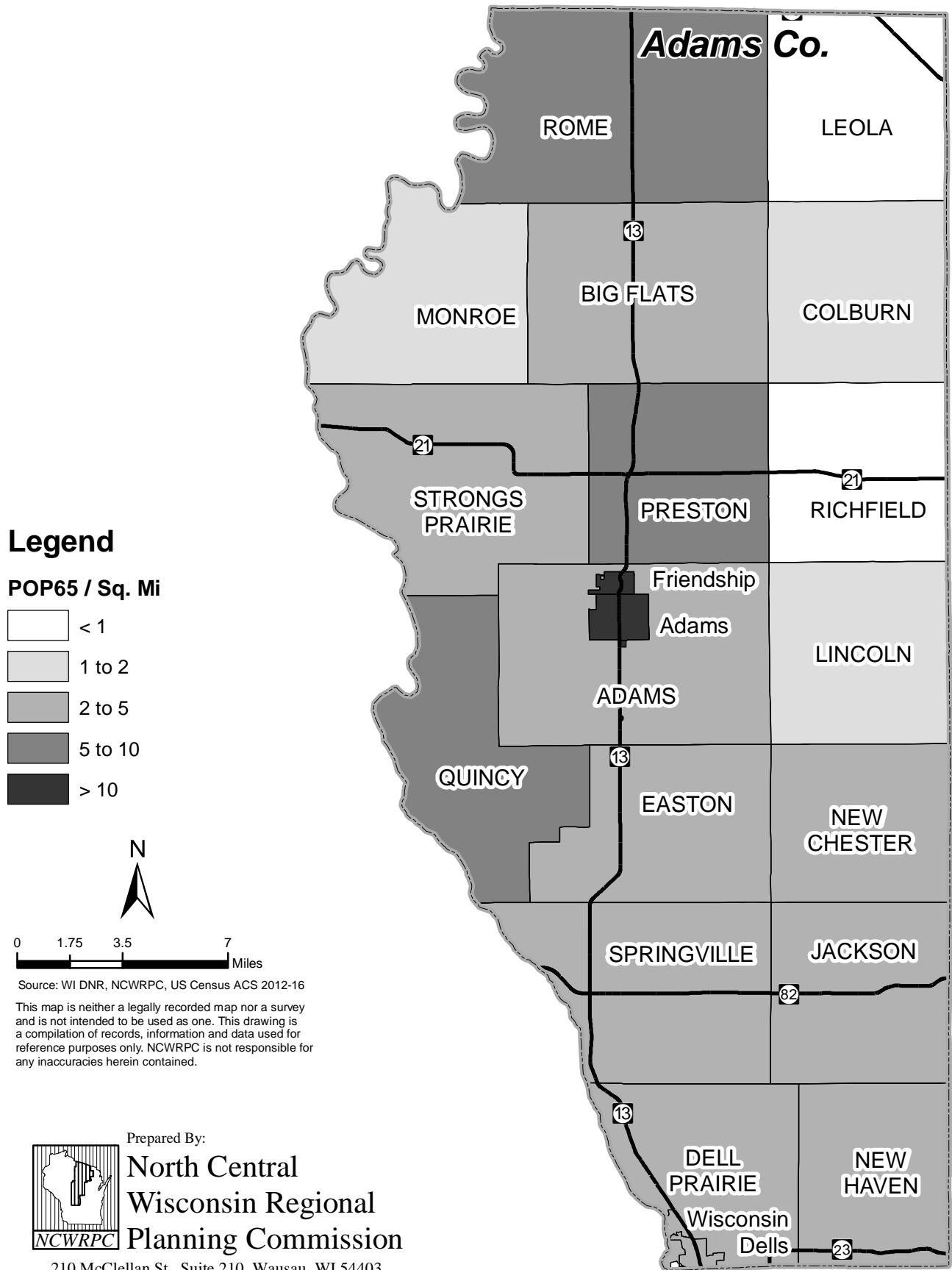


Prepared By:
**North Central
 Wisconsin Regional
 Planning Commission**

210 McClellan St., Suite 210, Wausau, WI 54403
 715-849-5510 - staff@ncwrpc.org - www.ncwrpc.org

Population Density of Persons over 65 / By MCD

Adams County

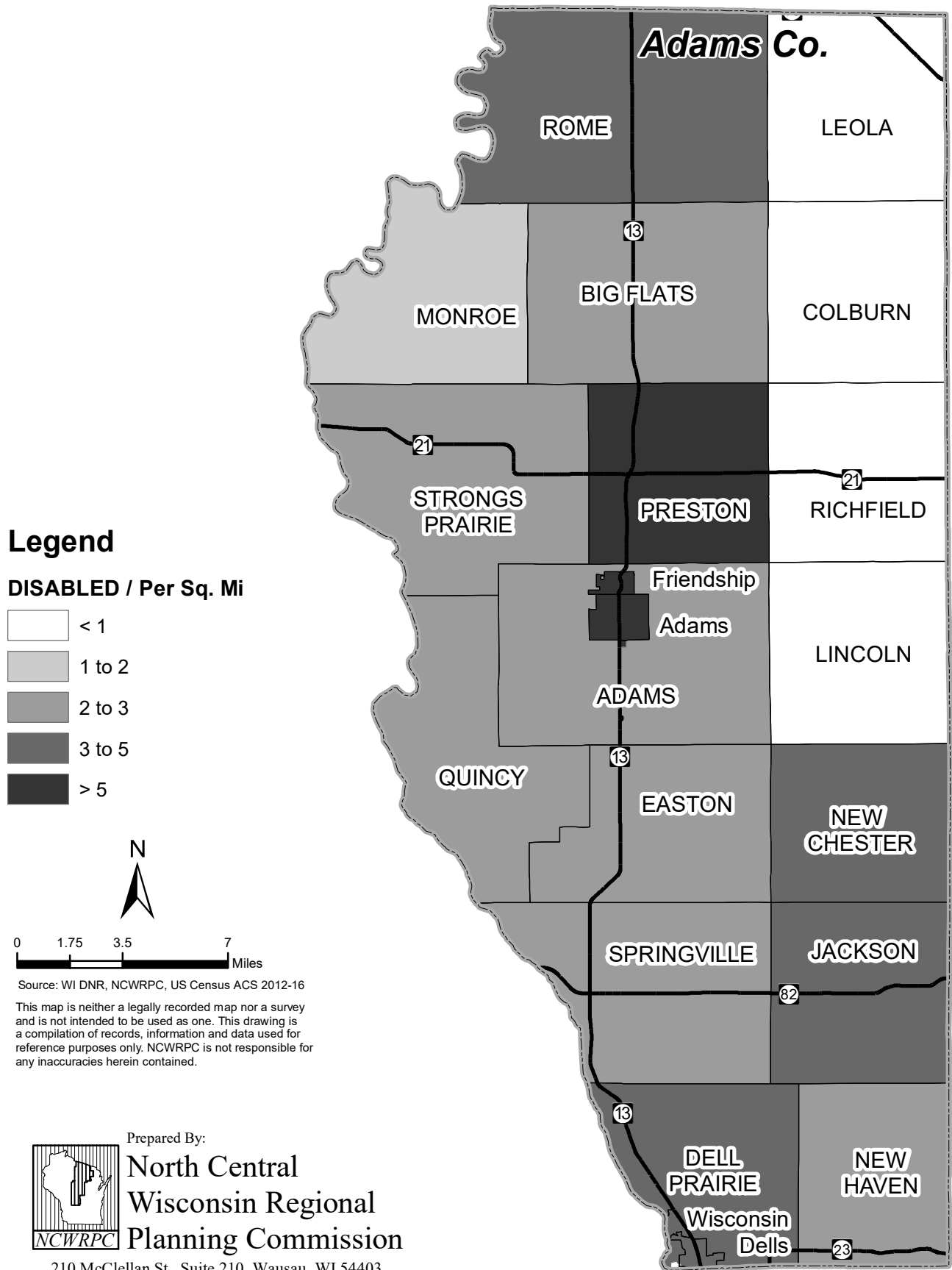


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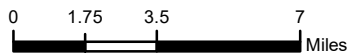
Population Density of Persons with Disabilities / By MCD

Adams County



Legend

DISABLED / Per Sq. Mi



Source: WI DNR, NCWRPC, US Census ACS 2012-16

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Volunteer Driver Insurance Information

Volunteers and Insurance

OFFICE OF THE COMMISSIONER OF INSURANCE

PI-236 (R 09/2017)

We are fortunate in Wisconsin to have so many people willing to volunteer to help a charity of their choice. Volunteering can take many different forms. A volunteer may be manning a food tent, selling brats and hot dogs to picnic patrons in order to raise money for an organization; transporting meals to the disabled; providing rides to veterans; or serving on a board of directors.

For both the organization and the volunteer, there are important insurance issues. For example, what happens if a volunteer driver is in an accident? Or what happens if a volunteer trips and lands on top of the grill while the grill is still cooking those delicious Wisconsin brats?

For organizations utilizing volunteers, it is important to understand your insurance benefits and how your policies may impact your volunteer's insurance coverage. In some cases, insurance coverage will be impacted if the organization reimburses the volunteer for their expenses. If you have a board of directors, your liability coverage may or may not extend to the board's actions and you may need to secure additional coverage.

For volunteers, the issues are equally important. Before engaging in volunteer activities, it is important to ask your insurance agent or your insurance company about coverage for the activities you are engaging in, and remember the details matter. In some cases the coverage provided by your personal insurance may be limited if you accept any reimbursement for your volunteer activities even if the reimbursement only covers some of your expenses.

Auto Insurance

The most important point to remember is personal auto insurance policies vary on their treatment of volunteer driving activities. In almost all cases, the insurer will provide coverage for volunteers in which there is no reimbursement for expenses. However, if the organization provides any reimbursement, even if it is just for some of the expenses incurred by the driver, some insurers will treat this as a commercial activity.

Volunteer drivers should clarify if the organization for which you are volunteering is already covered under a commercial auto insurance policy. If not, a discussion with your insurance agent or insurance company may

clarify the issues for you. You may be able to purchase a separate rider on your policy. If your insurer limits coverage and volunteering is important to you, you may be able to find an insurance company which will provide coverage under your personal auto policy. (See the attached list of insurance carriers offering volunteer driver coverages.)

For volunteer organizations engaging drivers, it is important to have a discussion with your drivers. Reimbursement policies may vary from insurer to insurer. Commercial policies covering your drivers may also be another option.

Liability Insurance

Liability insurance provides coverage for damages and legal defense in cases where the actions of the organization have resulted in some harm to a person or property. There are a number of types of liability coverage including:

Directors and Officers

This coverage provides protection to directors and officers from claims which arise from negligent conduct committed in their capacity as directors and officers.

Comprehensive General Liability

This type of policy provides many liability coverages under one contract.

Multi-Peril

Though it is possible to purchase many separate insurance policies to cover a single business operation, this may be impractical. Therefore, you may want to buy a multi-peril policy. This is a comprehensive policy tailored to suit your business needs providing both property and liability protection. For many businesses it is the most efficient and economical way to buy insurance.

Umbrella and Excess Liability

Umbrella liability insurance provides two kinds of coverage: payments of liabilities in excess of loss offered in your basic commercial policy, auto liability, or employers' liability coverages and liability for areas not covered in other liability policies.

Excess liability coverage provides protection for catastrophic accidents or occurrences, such as when a number of people are injured at once. The main difference between excess and umbrella policies is umbrella policies cover all underlying liability policies whereas excess liability policies increase the limits of liability in one particular policy.

Worker's Compensation

Generally, volunteer workers are exempt from the worker's compensation requirements in the statutes. Specifically, as detailed in the *Consumer's Guide to Worker's Compensation Insurance for Employers*:

A volunteer for a nonprofit organization that is exempt or eligible for exemption from federal income taxation under the Internal Revenue Code who receives nominal payments of money or other things of value totaling not more than \$10.00 per week is not considered to be an employee under the Act, unless the nonprofit organization elects to cover the volunteer under its policy.

Volunteers who are injured while working as a volunteer will not have coverage for lost wages (at a job providing income) unless covered under another insurance policy such as a weekly income policy.

Organizations providing volunteers with compensation in excess of the statutory \$10.00 per week limit may want to explore their liability for any injuries their volunteers may incur while providing services.

Tips for Understanding Volunteer Insurance

For volunteers:

1. Read your insurance policies to understand your coverage.
2. Talk to your insurance agent or your insurer about any concerns you may have.
3. Shop around for coverage. While one insurance company may not cover your volunteer activities, other insurers may.
4. Talk to the organization you will be volunteering for about insurance coverage.

For organizations:

1. Read your insurance policies to understand what is and is not covered.
2. Review your insurance coverage at least annually with your insurance agent.
3. Make sure your policies and procedures line up with your insurance coverage.
4. Before conducting any large public event, make sure you discuss coverage with your insurance agent and/or your insurer.
5. Discuss any insurance issues with your employees and volunteers to make sure there is coverage in case of an unfortunate event.

List of Insurers Offering Volunteer Coverage

The following is a list of carriers operating in Wisconsin who insure volunteer drivers under their personal auto policies and cover claims occurring while using the insured vehicle for volunteer purposes. It is important to remember insurance companies reserve the right to make underwriting and claim judgements based on the individual risk or claim presented. Typically, it would be expected that volunteer driving would not be on a regular basis and would be incidental to the overall usage of the vehicle. It is not unreasonable for a company to require proof—particularly in the event of a claim—the reimbursement was based on actual expenses incurred and/or the mileage reimbursement was based on IRS guidelines.

The Office of the Commissioner of Insurance recommends consumers read their policy in detail for information addressing volunteer coverage as well as contacting their carrier with additional questions or clarifications.

State of Wisconsin
Office of the Commissioner of Insurance
P.O. Box 7873
Madison, WI 53707-7873
oci.wi.gov

Insurance Carriers Offering Volunteer Driver Coverages
(listed in alphabetical order)

21st Century Centennial Company	Horace Mann Insurance Company
Acuity, A Mutual Insurance Company	Horace Mann Property & Casualty Insurance Company
AIG Property Casualty Company	IDS Property Casualty Company
Allstate Indemnity Company	IMT Insurance Company
Allstate Insurance Company	Integrity Mutual Insurance Company
Allstate Property and Casualty Company	Integrity Property and Casualty Insurance Company
American Family Mutual Insurance Company	Liberty Mutual Insurance Group (all Liberty companies)
American Standard Insurance Company of WI	Mid-Century Insurance Company
Artisan and Truckers Casualty Company	National General Insurance Company
Auto Club Group Insurance Company	Owners Insurance Company
Auto Club Insurance Association	Progressive Casualty Insurance Company
Auto Owners Insurance Company	Progressive Classic Insurance Company
Badger Mutual Insurance Company	Progressive Northern Insurance Company
Bristol West Insurance Company	Progressive Universal Insurance Company
Country Mutual Insurance Company	Rural Mutual Insurance Company
Country Preferred Insurance Company	Safeco Insurance
Dairyland Insurance Company	Sagamore Insurance Company
Electric Insurance Company	Secura Insurance
Erie Insurance Company	Sentry Insurance a Mutual Company
Erie Insurance Exchange	Standard Fire Insurance Company, The
Esurance Insurance Company	Teachers Insurance Company
Farmers Insurance Exchange	Travelers Home and Marine Insurance Company, The
GEICO	Travelers Property Casualty Insurance Company
GEICO Advantage Insurance Company	Viking Insurance Company of Wisconsin
GEICO Casualty Company	Wadena Insurance Company
GEICO General Insurance Company	West Bend Mutual Insurance Company
GEICO Indemnity Company	Wilson Mutual Insurance Company
General Casualty Company of Wisconsin	Wisconsin Mutual Insurance Company
Germantown Mutual Insurance Company	
Hartford Insurance Company, The	

There may be other insurers who offer this type of coverage in Wisconsin. Check with your licensed insurance agent to explore your options.