

**NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE**

Minutes

January 29, 2020 Meeting

MEMBERS PRESENT

LORETTA BAUGHAN
ROCKY GILNER
RON NYE
CRAIG McEWEN
PAUL MILLAN
JERRY NELSON
THOMAS RUDOLPH
EDMUND WAFLE

STAFF PRESENT

DENNIS LAWRENCE

MEMBERS EXCUSED

JAY VERHULST

OTHERS PRESENT

DAVE LAFONTAINE

1.) ROLL CALL

The meeting was called to order at 9:30 A.M., and the roll call was as presented.

2.) AUDIENCE COMMENT

None.

3.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE OCTOBER 30, 2019 MEETING.

On the motion of MR. NELSON, second by MR. RUDOLPH, the minutes of the previous meeting were approved.

4.) DISCUSSION/BUSINESS

4.1 Executive Director's Report

MR. LAWRENCE provided an update on various Commissioner terms throughout the region. In Adams County we are still waiting for a new appointment to replace Rick Bakovka. This is a direct Governor's appointment. We are also waiting for the reappointment of Craig McEwen in Marathon County. He is a Joint appointment and his term expired in 2019. There are several county appointments that will expire in early 2020. Staff will follow up with clerks in each county.

Next he mentioned that the RPC had been approached to submit a rail grant application to the Freight Rail Infrastructure Improvement Program. This would be for a feasibility study to conduct a study for the need of a trans-loading facility in central Wisconsin. Next he mentioned that at the start of the year we had begun providing administrative services for Centergy. The executive director of that organization would be addressing the Full Commission.

He then mentioned the need to review and update the organizational bylaws. They were last revised in 2004 and there were some changes that might be considered. This would be added as an agenda item at a future meeting. Finally, he mentioned the NCWRPC meeting schedule for the remainder of the year. Meetings are scheduled for April 29, July 22, and October 28; and will be held at the current facility.

4.2 Current Financial Report

MR. LAWRENCE distributed copies of the current financial report. The report identifies \$1,690,000 in cash and deposits, and about \$60,000 in outstanding receivables, for a total of \$1,479,594. Payables total about \$348,000, which leaves a current financial position of \$1,976,873. At the last meeting the financial position was \$1,417,098. He stated that the

total receivables were inflated by about \$400,000 of pass-through funds being held for WROC. Overall the organization continues to be in a strong financial position.

On the motion of MR. WAFLE, second by MR. RUDOLPH, the financial report was accepted. All were in favor.

4.3 Financial Year End Review & Audit Schedule

MR. LAWRENCE provided a handout showing approved vs. actual revenues and expenditures for 2019. Revenues were presented in five categories and expenditures were presented in four categories. Actual revenues were 99 percent of approved and actual expenditures were 95 percent of approved. Overall, all categories tracked as anticipated for 2019. He stated that the audit was scheduled for February 11th and 12th and should be presented at our April meeting.

4.4 Programs, Grants & Agreements Update

MR. LAWRENCE stated the three year EDA Partnership Planning grant application was submitted. This will be for the same rate of \$70,000 per year for a total of \$210,000. This would be a 50/50 grant match for the same amount. The application is based on the updated Cost Recovery Plan. A Resolution for the match will be on the Full Commission agenda.

Next he reviewed two comprehensive plan agreements secured since the previous meeting. They are for the City of Elroy in Juneau County and the Town of Presque Isle in Vilas County. We are also working with the North Central Wisconsin Workforce Development Board to prepare a labor study for the region.

He went on to mention that two WisDOT Transportation Assistance Program (TAP) grant applications were prepared and submitted, one for Wood County and the other for the City of Tomahawk. Both are for Bike Plans. Next he stated that three FEMA/WEM grant applications were prepared for All Hazard Mitigation plans. These are for Marathon and Oneida counties and Mole Lake Tribe in Forest County.

4.5 Wood County Membership Status

MR LAWRENCE mentioned that Wood County formally took action to be dues paying member of the NCWRPC. He thanked MR. NELSON and MR. LAFONTAINE as well as MR. MACHON for their efforts in this process. Staff has already met with county staff to develop an initial work plan for the coming year. The county is also in the process of filling the two vacant commissioner positions.

4.6 AWRPC Summit & Survey

MR. LAWRENCE provided a brief overview of the previous AWRPC Summit. Four Commissioners and select staff attended. About 90 people in all attended from all nine RPCs. He also provided a survey link to a survey which was being used to identify topics for a future event. More information would be provided. There has been some discussion of holding another event or refocusing on another topic.

4.7 NCWRPC Strategic Plan Review & Discussion

MR. LAWRENCE provided an overview of the NCWRPC Strategic Plan. The plan was prepared in 2011 with an outside facilitator. No staff participated in the process. A general review was completed a few years ago, but it is time for a full update. There was a discussion of some of the findings from the plan as well as some new issues that might be important.

As part of this effort some surveys will be conducted to establish some base line information. The strategic plan will be a standing item over the year as we prepare for the update in 2021.

5.) ADJOURNMENT

On a motion by MR. McEWEN, second by MR. RUDOLPH, the Executive Committee Meeting was adjourned at 10:40 A.M.

The meeting was advertised and open to the public. The meeting was held at the Wausau Entrepreneurial & Education Center, Wausau.

Minutes Approved on May 27th, 2020:
