

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE
Meeting Minutes
January 25, 2023

MEMBERS PRESENT

LORETTA BAUGHAN
TED CUSHING
ROCKY GILNER
DAVID LAFONTAINE
BETTY MANSON
PAUL MILLAN
RON NYE

STAFF PRESENT

DENNIS LAWRENCE

MEMBERS EXCUSED

AL HAGA, JR.
CRAIG MCEWEN
JAY VERHULST

OTHERS PRESENT

1.) ROLL CALL

The meeting was called to order at 9:30 A.M., and the roll call was as presented.

2.) APPROVAL, ADDITIONS, OR CORRECTIONS TO THE MINUTES OF THE OCTOBER 26, 2022 MEETING.

On the motion of MR. NYE, second by MR. LAFONTAINE, the minutes of the previous meeting were approved.

3.) DISCUSSION/BUSINESS

3.1 Executive Director's Report

MR. LAWRENCE stated that there are four Commissioners up for reappointment. Three are Governor's appointments and one is a Joint appointment. Daniel Guild, Jay Verhulst, and Ken Winters are the Governors appointments. Staff will follow-up with them and inform the Appointments Office. The Joint appointment is Hans Breitenmoser, Lincoln County will take the lead related to that spot.

Next, he mentioned that the NCWRPC's annual financial audit would be completed the week of February 13 to 17. This will be a Federal Single Audit since we received over \$750,000 in Federal funds in 2022. CLA will once again complete the audit and they should have the report ready for our April meeting.

3.2 Current Financial Report

MR. LAWRENCE distributed copies of the current financial report. The report identifies about \$1,957,000 in cash and deposits, and about \$30,000 in outstanding receivables, for a total of \$1,988,347. Payables total about \$59,000, which leaves a current financial position of \$1,929,747. At the previous meeting, the financial position was \$2,013,603. Overall, the organization continues to be in a good financial position.

On the motion of MS. BAUGHAN, second by MR. LAFONTAINE, the financial report was accepted and placed on file. All were in favor.

3.3 Programs, Grants & Agreements Update

MR. LAWRENCE reviewed the report in the meeting packet. First, he discussed the two current EDA programs underway for the region. He also provided some details on the recently submitted 3-Year Planning Partnership grant. Then he discussed some pending EDA grants, including the Mid State Technical College and Northcentral Technical College. He also provided an update on the Main Street Bounce Back

grant program which ended on December 31, 2022. To date, 518 awards have been made totaling over \$5 Million. Our goal is to process another 40 or so for a total of 560.

Lastly, he mentioned two new County All Hazard Mitigation Plans and local Comprehensive Plan agreements for the Villages of Necedah and Rosholt, and the Towns of Crescent, Rolling and Plum Lake. He also mentioned that five county Comprehensive Plan updates were underway or soon to kick off.

3.4 Staffing Update

MR. LAWRENCE provided an overview of the Planner position description and the advertising process. The goal is to advertise sometime in March and have someone aboard as soon as possible. There was a lengthy discussion related to the employment market.

3.5 Update Bank Accounts & Signature Authorizations

MR. LAWRENCE stated that the NCWRPC has a variety of banking accounts, and all were set up at various times and many reflect different officers and different users and administrators as a result of Commissioner and staff turnover. To update the accounts the staff is working with the financial institutions and current officers. Some of them require formal verification of this, so a motion is needed to authorize the change in the accounts.

On the motion of MR. LAFONTAINE, second by MR. GILNER, staff were directed to update the various bank accounts to reflect new officers, including Chairperson and Secretary/Treasurer, while staff would be listed and users and account administrators. All were in favor.

3.6 2023 Work Program Review

MR. LAWRENCE referred to the information in the meeting packet. Annually the NCWRPC prepares a work program (WP) to guide work efforts over the year. The 2023 WP includes nearly 70 projects over all five of the major work areas of economic development, geographic information systems, intergovernmental cooperation, land use, and transportation. He highlighted some of the projects in each of the major work areas.

3.7 Strategic Plan Discussion

MR. LAWRENCE distributed some information from the previous Strategic Plan. He then provided some background related to the process the NCWRPC has conducted in past efforts. Usually, the organization has prepared a strategic plan or updated its plan about

every five years. The goal of the process is to focus the organization to better serve the region. Some of the questions you answer as part of the process are where are you now, where do you want to be, and how do you get there. Next, he reviewed the overall strategic goals and the SWOT analysis from the 2016 effort.

During the discussion most felt that the statements identified in the SWOT are still relevant, such as future funding concerns with local levy limits; while only a few statements were no longer needed, such as increased membership – since we now have all ten counties as members. Finally, following the discussion, since much of the plan was still relevant and staff are already busy, the update process could be extended and worked on as time permitted. Background information collection and surveys would likely be the next steps.

3.8 Announcements

MR. LAWRENCE stated that the next Executive Committee meeting will be held on April 26, 2023.

4.) ADJOURNMENT

The Executive Committee Meeting was adjourned at 10:30 A.M.

The meeting was advertised and open to the public.

Minutes Approved on April 26, 2023
